

**St. Antony of Egypt Episcopal Church
BC Meeting Minutes
September 20, 2026
Silverdale, Washington**

A Quorum was established.

The meeting was called to order by Mother Hillary Kimsey at 11:51 A.M.

Members Present: Holly Hoxeng, Heidi Hood, Chelsea Reeder, Mother Hillary, Kathy Gero, Kathy Avery, Marj Zantek, Karrie Wiley, Cris McCarty, and Treasurer Jim Foley

Members Absent: Dave Peterson and Sarah Rogers

Opening Prayer

Mother Hillary introduced the Bishop's Committee members to several key College of Congregational Development models including Gather-Transform-Send, Invite-Greet-Orient-Incorporate, and Sources of Transformation.

Gratitude and Thanksgivings

Approval of Minutes from August 2026 Meeting

Motion #21 (Hoxeng/Wiley) Motion to Approve Minutes from August.

8 in favor/0 opposed/0 abstention. Motion Carries.

Treasurer's Report

Jim Foley said that we need to generate more income from renting the church space. Since there are no repairs needed at the rental house right now, all of that income would go into the General Fund. The transition to Realm is going well, but we have not started to use the budgeting part of the system yet. The transition to Heritage Bank will be completed by Monday, September 21. There was a meeting between Ed Barton from the diocese and a representative from Heritage Bank. Mother Hillary will follow up with Ed to see where we are in relation to the mortgage. Jim also noted that the format of the parochial report keeps changing.

See the separate Financial Report for more detailed information.

Vicar's Report: Mother Hillary

Worship and Spiritual Life

We have moved into the liturgical Season of Creation, an ecumenical sub-season of Ordinary Time that focuses on the beauty of creation and our responsibility to protect the natural world around us. The liturgy changes will go through October 4th and feature readings, hymns, prayers, and/or sermons focused on creation, depending on the Sunday. On Sunday October 4th, we will have the

Blessing of the Animals at both services, in honor of St. Francis's feast day that week. Otherwise, worship will continue as per usual, with one more joint service this year on the first Sunday of November—All Saints Day. Other opportunities for spiritual formation for both kids and adults continue to be offered in Episcopal 101, Contemplative Prayer, Bible Study, Godly Play, Youth Group, Teen Seminar, and Zimzum Discipleship. We've welcomed a few new lectors and EMs to the rotation, which is always exciting! The other special service coming up is All Hallows Eve, which is a very simple Evening Prayer service, after which attendees have gone out for dinner in the past. Stay tuned!

Pastoral Care

We grieve the recent death of Sandy Martin and anticipate her memorial, possibly in the spring, to be held at St. Antony's. Also, we have started a monthly Grief Group on the first Tuesday of every month at noon, a drop in for one hour open to anyone who is processing any kind of grief—large or small, recent or old, and everything in between. After Liz's recent death, we have several paintings she donated that we hope to sell at a silent auction art party, perhaps in January. Thanks as always to the Pastoral Care team for their work. Please see Karrie's report for more Pastoral Care information.

Diocesan & Community Relationships

My work with the Commission on Ministry as a committee member continues to take up some of my time. I will be away for a week in October for the discernment retreat where those seeking ordination are interviewed and evaluated after a period of formation and discernment. My volunteer work with the Central Kitsap Fire Department as a chaplain continues. I am on call as I write this. Meetings to prepare for the 2027 General Convention of the Episcopal Church are also beginning. I was elected to be one of diocesan deputies back in 2025, so will travel with our deputation in July of 2027 to Phoenix (woof! Whose idea was that!) for General Convention.

For more details on how our church as a whole has been building community relationships, please see Holly Hoxeng's Outreach team report.

Welcoming & Parish Life

The parish continues to host periodic gatherings for fun and fellowship. Monthly opportunities include the Witty Knitters and Men's Fellowship Breakfast. Summer opportunities have included some game nights, the Po-e-Tea party, and more! This month featured another Paint Party with Beth on Saturday the 19th. Chelsea is working to get a Welcoming Team up and running so that we can continue to better incorporate our visitors, new members, and neighbors into our work.

Administration

Ongoing projects that aren't yet finished—updated funeral/wedding guidelines, new phones, updated BC onboarding, and website updates! Cris McCarty, Guy Fulton, and Jason Wentworth have all been helping me out with making a plan for our website. I will be away for a chunk of October: the pilgrimage to Scotland from October 7-17th, Diocesan Convention on October 23-24th, and the Commission on Ministry retreat from October 26th -30th. With all that work coming up, we will have some guest preachers and supply priests. On September 27th, we will welcome one of our Archdeacons, The Ven. Barbra Weza as guest preacher; on Sundays October 11th and 18th, the Rev. Linda Logan will be supplying for me; on Sunday, October 25th, we will hear from our own lay leader, Heidi Hood, as guest preacher; and on Sunday, November 8th, I believe we are scheduled for a Bishop's Staff visit from The Rev. Canon Carla Robinson, who will preach and preside. You will have a nice variety of additional voices in the pulpit this fall!

I remain honored and grateful to be your priest.
Mother Hillary+

Old Business

Property Project Updates:

- Shannon Thomas is returning on Monday, September 26th at 10:00 a.m. His goal is to fix the worst of the remaining bumps in one day using the \$1,000.00 allocated for the project. He also stated that new tiles should be waxed right away. Shannon completed this work on Saturday October 3rd after rescheduling due to illness. Mother Hillary, Chelsea Reeder, Kathy Avery, and Dave Peterson chipped in to mop and wax the new tiles.
- The storage reorganization is still in progress.
- Once we see who is interested, St. Antony's plans to offer a First Aid/CPR-AED training. A date for this will be set at a later time.
- The shelf for non-perishable foods has been installed on the utility closet's door. A backsplash is also needed in that closet. Large format tile would be fine.
- The BC discussed options for refreshing the paint in various spots prior to Christmas. Mother Hillary will reach out for volunteers.

Other Old Business:

- The Bishop is still working on the new guidelines regarding the transition away from individual communion wine cups back to a shared chalice.
- A revision of the wedding/funeral policies and procedures is in progress.

New Business

- An email will go out to current key holders reminding them of the responsibilities that go with having a key. As a general reminder, key holders are responsible for ensuring that all doors and windows are locked before the last person leaves. Key holders must also have a current Safe Church training certificate. Mother Hillary will reach out to anyone who has had a key in the past but hasn't returned it.
- A discussion about whether to hire a new nursery attendant is still ongoing. Factors to consider include creating a job description, updating the current procedures, and making a decision about the door into the nursery. To align with Safe Church guidelines, the door either needs to be a dutch door (where the top of the door swings open) or a door with a window. If we decide not to hire another attendant, we'll need to discuss how that space might be used.
- A nursery attendant is needed on Christmas Eve. There might be someone from the early service willing to take on this role. If not, Chelsea Reeder has volunteered. She will be paid for her time.
- The Christmas Pageant has been rescheduled from Christmas Eve to the fourth Sunday of Advent.

- Bids for re-stripping the parking lot have come in. They range from \$1,500 to \$3,700. This work is not in the budget for 2026, but it can be put into next year's budget and the work done during the dry weather in the summer.
- The rates for renting the church spaces have been updated. Rates were established separately for each room as well as for different types of events.
- Since we will be using some of the grassy area in front of the church for overflow parking, we need to consider how to light that area and also designate where people should park.
- Currently, there is no access to water in the front of the church. Right now, adding a hose pipe to the front garden bed is being considered. Jill Gray volunteered to look into whether there is a way to tie into an existing water source. The BC would like Jill to make a drawing of the proposed changes to the church's front garden bed which would include the trees she asked to donate. Jill has offered to pay for the garden bed work.
- Marj Zantek still needs one or two additional volunteers for the Wellness at the Helm event on October 29. Anyone who is interested needs to have a Real-ID, a current passport, and carpool with someone who has base access. Currently both Kathy Gero and Kathy Avery will be joining Marj for this event.
- At the Annual Meeting in January, some of the BC members will be rotating off. We briefly discussed who we might approach to join the BC. We are looking for four new members, but three would also work.
- We discussed donating \$1,000 from the Brandenburg Fund to Poulsbo Fishline.

Motion #22: (Hoxen/Zantek) Motion to donate \$1,000 to Poulsbo Fishline.

8 in favor/0 opposed/0 abstention. Motion Carries.

- We discussed purchasing a votive candle station for the chapel area. The Memorial Fund would pay for this. A newer type of stand is preferred, and the Altar Guild will choose which one to purchase.
- Liz Haney's family would like to donate a Perpetual Plaque for those whose ashes have been scattered in the Memorial Garden. Names would be listed on the plaque.
- There are still some issues with the sound in the Sanctuary. We discussed installing speakers in the front of the sanctuary and/or purchasing portable hearing devices that parishioners could check out for the duration of the service they attend.
- 2026 Stewardship will begin soon. There was a discussion about who might be interested in making a short presentation or writing something that could be read at both services. We need to consider what this year's theme will be. One possibility would be Nurturing and Growing your Gifts. The Stewardship drive will most likely begin on October 25 and the in-gathering on November 27.
- A reminder that Mother Hillary and a number of our parishioners will be gone on the Celtic Christianity Pilgrimage to Scotland. Mother Linda Logan will preside on October 11th and 18th.
- There will be a Bremerton Symphony Chorale concert at St. Antony's on Friday, December 4. Volunteers are needed to help with parking.

Monthly Reminder: Goals for our 2026 Mutual Ministry Agreement.

Welcoming (Gather)

Specific and measurable goal(s):

- Redesign promotional materials, including a welcoming pamphlet and pew contact card.
- Make the pew rack blocks.
- Host more newcomers' events.
- Develop a process for following through with first-time visitors.

Big picture: Let's continue to be warm and even more intentional in how we invite, welcome, orient, and integrate new members.

Organization Inventory and Communication (Grow)

Specific and measurable goal(s):

- Create an organizational information tree that captures all the activities and ministry teams in the church and which BC commission they fall under, as well as job descriptions for volunteer opportunities.
- Update the website.
- Refine the onboarding process for BC roles and other ministry roles. Revise the BC job descriptions.

Big picture: We want to discover, nurture, and develop gifts within our congregation. We want to grow as spiritual leaders and individual Christians.

Outreach (Go)

Specific and measurable goal:

- Plan and execute a "red-shirt activity" where St. Antony's members do a service project out in the community together.
- Explore service opportunities with other Episcopal churches and NPOs.

Big picture: Continue to develop our presence in and impact on our neighborhood and continue building relationships with community partners.

Upcoming Dates to Remember:

- Diocesan Convention: October 23-24 at the SeaTac Doubletree.
- Next Joint Service: Sunday, November 1, The Feast of All Saints, at 9:30 a.m.
- Diocesan Staff Visit: Sunday, November 8, 2026. Might be Rev. Canon Carla Robinson.
- Bremerton Symphony Chorale concert at St. Antony's on Friday, December 4.
- Blue Christmas: Evening Prayer on Thursday, December 17.
- Christmas Eve services will be at 5:00 p.m. (family service) and 10:30 p.m.
- Christmas Day service is at 9:30 a.m.
- Proposed Joint Service dates for 2027:
 - January 24—Annual Meeting
 - March 28—Easter Sunday. 7:00 a.m. (sunrise service) and 9:30 a.m. (principal)
 - August 22—Annual Picnic
 - November 7—All Saints

BC Meetings

- Sunday, November 15
 - Reports due on Monday, November 9
- Sunday, December 13
 - Reports due on Monday, December 7

Closing Prayer

Meeting adjourned at 2:03 p.m.

Submitted by Cris McCarty, Clerk of the Bishop's Committee