

**St. Antony of Egypt Episcopal Church
BC Meeting Minutes
August 16, 2026
Silverdale, Washington**

A Quorum was established.
The meeting was called to order by Mother Hillary Kimsey at 11:51 A.M.

Members Present: Holly Hoxeng, Heidi Hood, Kathy Avery, Kathy Gero, Mother Hillary, Cris McCarty, Karrie Wiley, Sarah Rogers, and Dave Peterson.

Members Absent: Marj Zantek, Chelsea Reeder, and Treasurer, Jim Foley.

Opening Prayer

Gratitude and Thanksgivings

Heidi Hood was introduced as a parishioner in discernment and attended the meeting as an observer..

Approval of Minutes from June 2026 Meeting

Motion #19 (Hoxeng/Wiley) Motion to Approve Minutes from May as Amended.

8 in favor/0 opposed/0 abstention. Motion Carries.

Treasurer's Report

Treasurer Jim Foley is on vacation. He will send out his reports upon his return.

Vicar's Report: Mother Hillary

Worship and Spiritual Life

We have continued to enjoy meaningful worship on Sunday mornings at our 8 a.m. Rite I services and 10:15 a.m. Rite II services. We have noted the expected summer lull in attendance as families traveled and worked on home, school, or professional projects. The choir, Godly Play, and Youth Group took the summer off. ZimZum discipleship took the month of July off. The Teen Bible seminar, the Thursday Bible study, New Beginnings Contemplative Prayer, and Episcopal 101 have all continued through the summer. We've continued to meet on Thursdays at 5:30pm for Evening Prayer, which will continue through August. Attendance average has been 3-5 attendees, which is about what I expected for a weekday Daily Office service at a church of our size. I've found those prayer services to be meaningful moments of connection between attendees and a lovely opportunity to use the Book of Common Prayer. In the future, I'm considering alternating summer programming every other year between liturgy-focused formation (like weekly daily office services) and study-focused formation (like the short-term book study we did in summer 2024.)

And of course, I'd be remiss if I didn't mention the incredible hard work that went into Vacation Bible School, creating a meaning-filled and fun experience for 18-20 children and even more volunteers. Thank you so much to the whole VBS team!

Finally, I've shared with the BC and the Altar Guild that I anticipate that this fall, Bishop LaBelle will be instructing all churches to return to adherence with our traditional Eucharistic practice of the common cup. When this happens, we will be phasing out the single-serve cups that we've used for communion for the past 5 years. My commitment to you is that this will NOT be a sudden and unexpected change between one Sunday and the next—rather, it is one we will spend time preparing for in advance, together. Stay tuned.

Pastoral Care

We have had a tough summer with the deaths of both Barbara Stedman and Liz Haney. With the addition of a private community member's funeral, we will have had 3 funerals in 5 weeks, which has been taxing on our time and hearts. Still the community has responded beautifully, supporting each other and coming together for beautiful funerals for Barbara and Liz. I am especially grateful to those who helped host the private family funeral, from staff members Linda, Guy, and Chris, to Mary Collier and the Altar Guild, and to the Memorial planning committee led by Kathy Avery. I am also deeply thankful for the Pastoral Care team, led by Karrie Wiley, for the ways they have cared for our congregation in the midst of these two deaths as well as other events like injuries, illnesses, and celebrations. Please see Karrie's report for more Pastoral Care information.

Diocesan & Community Relationships

I have had an especially busy summer when it comes to Diocesan work and community relationships, with more to come. My work with the Commission on Ministry as a committee member and the Iona School as a pastoral care instructor has taken up more time as those programs passed important deadlines and milestones. I traveled to the Episcopal Diocese of New York for a week in July to intern as a trainer in the College of Congregational Development. That was exhausting but a lot of fun and very inspiring—I am so excited to bring more and more of what I've learned through CCD to our work together as a congregation. My volunteer work with the Central Kitsap Fire Department has also been busy and emotionally demanding. Doing this work is deeply rewarding and has helped me begin to form relationships with some of our local first responders... AND I am very glad to be only an occasional volunteer. I have incredible respect and admiration for those who do this work all the time. To that end, one other community partnership I've worked on this week has been with our sister congregation, St. Paul's in Bremerton, who hosted me and two other local Episcopal authors this week on Thursday, Friday, and Saturday night to discuss ways our faith helps us respond in challenging times.

For more details on how our church as a whole has been building community relationships, please see Holly Hoxeng's Outreach team report, including her comments on our summer school supply drive supporting Stuff the Bus! I continue to be incredibly energized by and grateful for their devotion to building partnerships in our community to better care for our neighbors and live out our faith.

Welcoming & Parish Life

While some programs took time off during the summer, other fun events arose to bring us together! We had another successful and inspiring Po-e-tea party in July, and I got several requests to do them more often. We have also had several card game nights this summer that have been a lot of fun. Our Witty Knitters continue to meet monthly, and many of them helped create adorable crocheted Highland Cows for our VBS students. (I didn't manage to finish one, though not for lack of

trying!) Stay tuned for updates about more fun parish events to build community and welcome new people!

Administration

Because my July and the first half of August have been so packed full with funerals, travel, VBS, and Diocesan/CKFR volunteer work, I have had less time to work on some of my long-term church projects that have been in progress. Some of those include the revision of the BC handbook and onboarding process, the updating of our funeral/wedding policies, and the revision of our website. I am incredibly grateful for the BC members, staff, and other parishioners who have been contributing to these and other projects. The biggest win this summer administratively has been the successful fundraiser, purchase, and installation of our new AED! It is mounted in the sanctuary near the AV desk. Thank you to everyone who made that possible!

Finally, I have begun to feel very aware that the vast majority of the time off I have taken in 2026 so far has either been to recover after high holy days, sick days, professional development days, or travel for a funeral or to officiate a wedding. With this fall, especially October, being packed full with church events like the pilgrimage and Diocesan convention, I am finalizing some plans to hopefully take the last two weeks of November off for vacation before the Advent season.

I remain honored and grateful to be your priest.
Mother Hillary+

Old Business

Property Project Updates:

- Shannon Thomas is returning on Monday, September 14th at noon. The focus of his work will be the high-priority spots on the floor that are becoming trip hazards. \$1,000.00 for this work was approved at June's BC meeting.
- The cabinet for the AED was mounted next to Guy's desk near the fire extinguisher in the sanctuary. AED and pads for both children and adults are inside. Training isn't necessary, but it can't hurt. CKFR can use our actual device for CPR/First Aid classes to train us. We need to make sure the congregation knows where the device is located.
- Kathy Gero will reach out to her contact at the fire department about the possibility of doing a presentation on fire safety at home.
- We got a quote from Croach Pest Control about mole treatment. At this time, we haven't said yes to this because Dave Peterson would like to try doing it himself. Some possible approaches include using an electric vibration device, putting coffee grounds or the original Juicy Fruit gum into their holes to discourage mole activity. Croach said that results are often hit or miss.
- Marie S. was stung twice by a wasp in the playground this past Sunday. Linda will call Croach to ask them to come out and treat the playground and the picnic shelter in advance of the annual church picnic next Sunday. Croach looked over the property and did not find any additional nests.
- The next locations slated for organization are the utility closet, the sound closet, and the attic. One or two volunteers are needed to help with this.

- During the post-VBS clean-up, it became apparent that there are some spots on the walls need to be touched up. We will talk to Al Abel about handling the repainting. Additionally, all of the cracked glassware, bowls, and trays were thrown out.
- We discussed whether or not to rehang the signed Ukrainian flag in the narthex, and decided to display it in Mother Hillary's office for now.
- As noted in Mother Hillary's report, the average attendance for Evening Prayer each week was between three and four parishioners. Mother Hillary plans to alternate the summer adult formation by having a liturgical focus on even years and a book study/learning focus on odd years.
- Bishop Phil will most likely be asking congregations to stop using individual cups return to only offering the common chalice for wine distribution during communion. For parishioners who do not want to participate in using a shared cup or choose not to take wine *for any reason*, Mother Hillary reminded us that just taking the bread is considered full communion.

New Business

- Linda Robuck will be gone for most of December.
- Mother Hillary shared that she was carefully considering where she might take a couple of Sundays off before the year is up and is considering the last two in November.
- Dave Peterson noted that attendance for the first Saturday work parties has been low. Last month there were only two volunteers. Dave is going to include his phone number when the call for volunteers is made in the hopes that more people will show up. We also agreed that it would be helpful to post a list of tasks that need to be done so that parishioners who can't attend the Saturday work party could work on those tasks when they have time.
- Karrie Wiley reported that the frozen meals slated for distribution to individuals or families in need are now stored in her freezer. We will be shifting over to shelf-stable foods and shelf space needs to be allocated for this.
- Mother Hillary is considering doing a Rite I liturgy WITH music on our Annual Meeting Sunday in January (date TBD).
- We need to establish clear guidelines and expectations regarding weddings and funerals. It would be useful to create a handout that can be given to families that lists which elements are optional (e.g. musicians) and which are required. This handout could be used as an invoice. Families would work directly with Heather Carnocki regarding flower arrangements, which would be optional, but encouraged. We also discussed whether we wanted to require a deposit for weddings.
- The joint service this weekend will be an Instructed Eucharist and will include the history of the common cup.
- BC members will handle the shopping for hamburgers, hot dogs, veggie burgers, buns and accoutrements for the church picnic and assist with set-up of tables and grill. We need to remember to keep a three-foot barrier around the grills. Sarah Rogers will handle cooking this year. Coolers and ice will also be needed. We can also suggest that parishioners bring their own chairs if they'd like to sit on the grass instead of inside the picnic shelter. WSBA members have been invited.
- Maxon Painting has submitted a bid for the work on the parking lot. Two other bids will be obtained before a final decision is made. Karrie and Heidi will help with this. The most

important element of this project is making sure that the painted lines and symbols will remain for some time. The current estimate for completing the parking lot work is \$3,700.

- Mother Hillary suggested that we make consider a donation of \$1000 to Bremerton Foodline from the Brandenburg Fund as Bryan and Peggy Roberts continue to volunteer there regularly.

Motion #20 (Hoxeng/Wiley) Motion to Approve donation of \$1,000 from Brandenburg Fund to Bremerton Food Line.

8 in favor/0 opposed/0 abstention. Motion Carries

Monthly Reminder: Goals for our 2026 Mutual Ministry Agreement.

Welcoming (Gather)

Specific and measurable goal(s):

- Redesign promotional materials, including a welcoming pamphlet and pew contact card.
- Make the pew rack blocks.
- Host more newcomers' events.
- Develop a process for following through with first-time visitors.

Big picture: Let's continue to be warm and even more intentional in how we invite, welcome, orient, and integrate new members.

Organization Inventory and Communication (Grow)

Specific and measurable goal(s):

- Create an organizational information tree that captures all the activities and ministry teams in the church and which BC commission they fall under, as well as job descriptions for volunteer opportunities.
- Update the website.
- Refine the onboarding process for BC roles and other ministry roles. Revise the BC job descriptions.

Big picture: We want to discover, nurture, and develop gifts within our congregation. We want to grow as spiritual leaders and individual Christians.

Outreach (Go)

Specific and measurable goal:

- Plan and execute a "red-shirt activity" where St. Antony's members do a service project out in the community together.
- Explore service opportunities with other Episcopal churches and NPOs.

Big picture: Continue to develop our presence in and impact on our neighborhood and continue building relationships with community partners.

Upcoming Dates to Remember:

- Joint Service: August 23, 2026 at 9:30 a.m. Instructed Eucharist followed by Annual Picnic.
- Celtic Christianity Pilgrimage to Scotland: October 7 – 17, 2026.

- Diocesan Convention: October 23-24 at the SeaTac Doubletree.
- Diocesan Staff Visit: Sunday, November 8, 2026. Might be Rev. Canon Carla Robinson.

BC Meetings

- Sunday, September 20
 - Reports due on Monday, September 14
- Sunday, October 25
 - Reports due on Monday, October 19
- Sunday, November 15
 - Reports due on Monday, November 9
- Sunday, December 13
 - Reports due on Monday, December 7

Closing Prayer

Meeting adjourned at 1:43 p.m.

Addendum:

Heidi Hood was appointed to lead Faith Formation, which was announced to the Bishop's Committee through email so that she can begin her work now. She'll stand for election at the Annual Meeting in January 2027.

Submitted by Cris McCarty, Clerk of the Bishop's Committee