

St. Antony of Egypt Episcopal Church
BC Meeting Minutes
June 28, 2026
Silverdale, Washington

A Quorum was established.

The meeting was called to order by Mother Hillary Kimsey at 11:40 A.M.

Members Present: Jim Foley, Kathy Avery, Marj Zantek, Kathy Gero, Mother Hillary, Cris McCarty, Chelsea Reeder, Karrie Wiley, Sarah Rogers, Dave Peterson, Holly Hoxeng

Opening Prayer

Gratitude and Thanksgivings

Approval of Minutes

Motion #16 (Hoxeng/Wiley) Motion to Approve Minutes from May as Amended.

10 in favor/0 opposed/0 abstention. Motion Carries.

Treasurer's Report

- Changes to Realm still in process.
- Good month financially.
 - Received \$2,000 for Memorial Garden. \$1,810 will go toward flowers; \$190 will go toward tree planting (for donated trees).
- The water bill and the electricity bill will go up due to an increase in fees.
- The BC may investigate the possibility of purchasing solar panels.
- For more detailed information, please see the Treasurer's Report.

Vicar's Report: Mother Hillary

Worship and Spiritual Life

Since our last meeting, we have transitioned into Ordinary time, with the colors changing to green. Our Godly Play class has gone on summer break, but our Bible Study, Episcopal 101, Youth Group, Contemplative Prayer, Summer Evening Prayer, and our ZimZum group continue to meet regularly. This summer we are following Track 2 during worship for the Old Testament readings, which means that instead of being in chronological order, the OT readings are chosen to match the theme of the NT readings. This takes us through some of the less familiar OT passages, so we will follow Track 2 for the whole next lectionary cycle.

Pastoral Care

Since our last meeting, the Pastoral Care team and I have continued to collaborate to care for our members when they suffer illness and injury to the body or soul, while also joining in thanksgiving with those who are celebrating happy occasions. Death and Donuts had a great turn out, as did the

pastoral care workshops I did on listening skills and small group facilitation. We scheduled the funeral for our dear Barbara Stedman for 7/9 at 2pm and have another funeral with a non-member family on Saturday 7/18 at 1pm.

Diocesan & Community Relationships

Since our last meeting, I have continued my work with CK Fire and Rescue volunteer chaplain team. I have been on call solo now for a couple of week-long shifts and responded to one call solo, so I'm getting into the rhythm. Since we chaplains are all volunteers, almost all of whom are pastors of congregations, they know we are not always able to respond to every call, but we do the best we can and help each other out. I also continue to be on the roster for Miller Woodlawn funeral officiants, though they haven't needed me since before Christmas. I continue to serve on the Diocesan Commission on Ministry, serving as COM liaison for two discerners, as well as accompanying our own discerner at St A's, Heidi. My other diocesan roles include occasional volunteering for the Diocesan Youth Confirmation Program, teaching pastoral care workshops for the Iona school (I've done two of those since our last meeting) as well as serving on the 2027 General Convention delegation. The Outreach team is doing a fantastic job building community relationships—I am excited to welcome the executive director of KCR to the 10:15am service this Sunday, hopefully. Finally, I will be gone from July 10 to July 17 for professional development—I'm interning as a new trainer in the College of Congregational Development in the Diocese of New York! CCD likes to have interns learn with a group outside of their diocese, so I'm excited to bring back what I learn.

Welcoming & Parish Life

Since our last meeting, our parish life continues to be vibrant. We've had some lovely coffee hours, including some yummy floats for Father's Day and some new hosting teams—thank you! We've also enjoyed some fun times playing games together, with a Bunko day and Card Game Night in the past as well as a Bunko day and Card Game Night coming up! We will also have another Poe-e-tea on July 25 from 3-5pm (outside if bearable, inside if not!) and the Annual Picnic in August! And of course, VBS in July!

Administration

After our last meeting, I began the slow process of revising our BC handbook and roles and onboarding process with the wardens, etc. I haven't yet been able to research new phones, but I would like to get those this year if possible. Cris M. and I are beginning the process of updating our current website before turning our attention to building a new one. The property manager continues to handle our tenants well—we've had some hiccups with noise and speed, but they have been resolved amiably thanks to the PM's help. Planning and prep for the October pilgrimage is ramping up as well! Stay tuned.

Other information presented by Mother Hillary at the meeting:

- Liz Haney is in her final days.
- Maggie Scott fell and broke both wrists.
- Kathy Avery, Marj Zantek, and Mother Hillary are continuing their work on the BC Handbook update.

Old Business

- The Audit has been completed and was submitted on time. Thanks to Tim van As and Heather George for their work.

Property Project Updates:

- The Office and Nursery door mechanisms have been updated (push bars installed). The issue with the red doors has been resolved by replacing part of the locking/closing mechanism.
- The fire-safe cabinet has been installed in the barn. Thanks to Dave Peterson for taking care of this.
- The Memorial Garden will require more water during the first two years to help the plants take root.
- Linda Robuck called Croach Pest Control to check the property for ground wasps and yellow jackets, particularly in and around the picnic shelter, before VBS begins.
- Flooring: We have enough tiles, and Shannon is ready to come out and do the work.

Motion #17 (Zantek/Peterson) Motion to Allocate \$1,000.00 to pay Shannon for the replacement of the next set of tiles.

10 in favor/0 opposed/0 abstention. Motion Carries.

Tenants:

- A second noise complaint was made about the dirt bikes. In response, it was agreed that the dirt bikes can no longer be used on the property.
- Linda Robuck called Croach Pest Control about the sugar ants.
- We had to spend \$3,000 to fix the sewer at the rental property.

New Business

- The fundraiser for purchasing the AED was successful.

Motion #18 (Hoxeng/Rogers) Motion to Allocate up to \$1,800.00 for purchase.

10 in favor/0 opposed/0 abstention. Motion Carries.

- The estimate for the rolling door to separate the kitchen and the meeting room is \$6,000. Most of this cost is the door itself. We agreed that this project isn't a high priority at the moment, but once we're ready to move forward, we would get one or two additional estimates.
- Heather Carnocki has asked for \$1,000 to cover labor for weeding, adding compost and mulch to the front bed. \$1,500 has been already allocated to her (which will cover her ask), and she can spend part or all of this.
- Episcopal 101 will move into the Godly Play room for the summer to help facilitate coffee hour setup.
- Mother Hillary and Cris McCarty have begun working on the website. They will first focus on updating the current website with a focus on replacing the photos with more current ones, and then on creating a new one, maybe on a different platform. Realm has a website component, so we'll be looking elsewhere.

- The Welcoming Committee will meet on the first Tuesday of each month at 5:30 p.m. We briefly discussed the possibility of hosting another Newcomers' Dinner on September 13th.
- Mother Hillary, Kathy Avery, and Holly Foley organized the riser room and the church office. They plan to tackle the attic and utility closet next. An email needs to be sent to Charles Smith to thank him for donating shelves.
- Once the transition to Realm is complete, Jim Foley will provide training for the BC.
- Kitsap Pride will be held on July 18 from 3:00-8:00 p.m. at the Kitsap Fairgrounds. We will be sharing a table with St. Paul's, Bremerton. An email asking the BC to approve a donation of \$75.00 to St. Paul's to reimburse them for our part of the cost was circulated on July 7 and approved.
- One note from the audit team was that if we use Bartolo for additional landscaping work, we would need an invoice and W9 to satisfy audit requirements.
- According to the Diocese guidelines, any church paperwork dated before January 2019 can be safely shredded.
- The BC will not meet in July.

Monthly Reminder: Goals for our 2026 Mutual Ministry Agreement.

Welcoming (Gather)

Specific and measurable goal(s):

- Finalize new promotional materials, including a welcoming pamphlet and pew contact card.
- Make the pew rack blocks.
- Host more newcomers' events.
- Develop a process for following through with first-time visitors.

Big picture: Let's continue to be warm and even more intentional in how we invite, welcome, orient, and integrate new members.

Organization Inventory and Communication (Grow)

Specific and measurable goal(s):

- Create an organizational information tree that captures all the activities and ministry teams in the church and which BC commission they fall under, as well as job descriptions for volunteer opportunities.
- Update the website.

Big picture: We want people to know what is happening at church, when it's happening, and who is running it so that they can join in!

Outreach (Go)

Specific and measurable goal:

- Plan and execute a "red-shirt activity" where St. Antony's members do a service project out in the community together.

Big picture: Continue to develop our presence in and impact on our neighborhood.

Upcoming Dates to Remember:

- Diocesan Convention: October 23-24 at the SeaTac Doubletree.

- Next Joint Service: August 23rd at 9:30. It will be an Instructed Eucharist followed by the Annual Picnic. The BC will supply hot dogs, hamburgers, buns, and condiments along with some non-meat options.

BC Meetings

- Sunday, August 16
 - Reports due on Monday, August 10
 - Jim Foley and Chelsea Reeder will not be there.
- Sunday, September 20
 - Reports due on Monday, September 14
- Sunday, October 25
 - Reports due on Monday, October 19
- Sunday, November 15
 - Reports due on Monday, November 9
- Sunday, December 13
 - Reports due on Monday, December 7

Closing Prayer

Meeting adjourned at 1:15 p.m.

Submitted by Cris McCarty, Clerk of the Bishop's Committee