

St. Antony of Egypt Episcopal Church
BC Meeting Minutes
April 19, 2026
Silverdale, Washington

A Quorum was established.
The meeting was called to order by Mother Hillary Kimsey at 11:54 A.M.

Members Present: Mother Hillary, Kathy Avery, Cris McCarty, Chelsea Reeder, Holly Hoxeng, Jim Foley, Karrie Wiley, Dave Peterson, and Marj Zantek.

Members Absent: Sarah Rogers, Kathy Gero

Opening Prayer

Gratitude and Thanksgivings

Approval of Minutes:

Motion #8 (Zantek/Wiley) Motion to Approve Minutes from March as Amended.

8 in favor/0 opposed/0 abstention. Motion Carries.

Treasurer's Report

- We now have a check scanner, which will make counting easier and faster.
- We are now in the black.
- We have about \$16,000 available in the Brandenburg fund.
- Update on Realm:
 - It will be used to create the first quarter financial report
 - We have a scanner that is connected to the software.
 - The accounting side of Realm is really good, but the administrative side is very complicated.
- We will receive \$1,800 in rent this month (April) after \$800 has been paid for septic repair (see information below). Next month (May), we will use all but \$900 of the rent money for any additional repairs and property taxes.

Vicar's Report: Mother Hillary

Worship and Spiritual Life

Since our last meeting, we have made it through another wonderful Lent, Holy Week, and Easter! We had a wonderful turnout at all of our services; the numbers were pretty similar to last year's across the board except for the Easter Vigil, where attendance shot up by 40%! Bible Study, Episcopal 101 Youth Group, Godly Play, Contemplative Prayer, and our ZimZum group continue to meet regularly. For the summer, we will begin having Summer Evening Prayer on Thursdays at

5:30pm—every Thursday from the beginning of May through the end of August. We will also celebrate three confirmations at this year's Cathedral Day next Saturday!

Pastoral Care

Since our last meeting, the pastoral care team and I have continued to collaborate to care for our members when they suffer illness and injury of the body or soul, while also joining in thanksgiving with those who are celebrating happy occasions. Karrie is a wonderful leader, and Heidi H. and I are preparing to get a drop-in grief group going this year. To prepare, I have scheduled a pastoral care workshop training on Saturday May 23. I would also like to schedule another "Death and Donuts" funeral planning workshop.

Diocesan & Community Relationships

Since our last meeting, I have continued my work with CK Fire and Rescue volunteer chaplain team and continue to be on the roster for Miller Woodlawn funeral officiants, though they haven't needed me since before Christmas. I am also working to get to know some of the local non-Episcopal clergy and local hospice and in-patient chaplains. I also continue to serve on the Diocesan Commission on Ministry—in service of this team, I drove three discerners to the Diocesan Discernment Retreat at St. Stephen's Seattle last Saturday. My other diocesan roles include occasional volunteering for the Diocesan youth confirmation program—I will teach one session this Sunday before they wrap up, as well as for the 2027 General Convention delegation. That last one hasn't taken up much of my time, but as we get closer to July 2027, it will pick up. It was also a joy to worship at St. Paul's Bremerton on my Sunday off after Easter—they are very interested in future collaborations.

Welcoming & Parish Life

Since our last meeting, we welcomed many visitors into our doors for Holy Week and Easter, including a beautiful Easter coffee hour from Jane and an adorable Easter egg hunt! In preparation for Easter, Chelsea was able to finalize and print a working draft of a church brochure to add to our pews and welcome table. She is also working on a second brochure that would talk about our history. Chelsea also came in during Holy Week to help tidy and organize our Narthex in preparation to welcome these new folks. Our parish life continues to be vibrant—the next fun social event on the calendar, I believe, is our paint party in May. I also hope to do another Po-e-tea party this summer, preferably out in our picnic shelter—more to come on that.

Administration

Since our last meeting, I was mostly swamped with Easter prep that some of the admin projects went on pause. Now that Easter is behind us, I am returning my focus to some of those, such as forming some new small teams, exploring ideas for the future new website, revising our BC handbook and roles with the wardens, etc. I would also like to investigate getting new phones. Recently I had a person call for pastoral support and they left their number with us so I could call them back, but then when I called them back, it went to a busy signal. If we had newer phones, we might have caller ID or an easy-to-use transfer button to cut down on missed connections like this. I'll be looking into this with our provider for estimates.

Delighted to be back with you all!

MH+

Other Announcements

- Wendy Fox, Juliet Morelli, and Scarlet Morelli will be confirmed on Cathedral Day (April 25).

- Another funeral preparation workshop is in the works and more information will be available soon.
- Evening Prayer will be offered at 5:30pm every Thursday from the beginning of May through the end of August.
- Heidi Hood is beginning the discernment process.
- Maggie Scott will be gathering volunteers to make paper cranes. There hasn't been a determination about where they'll be donated or used yet.

Old Business

- Since the weather has warmed, we can arrange to fill the potholes, power wash the parking lot and paint both lines and symbols (handicapped). A date needs to be chosen for this.
- The parts for fixing the barn door are here. Dave Peterson will take care of this.
- The teen drivers in the rental house have been slowing down when driving through the parking lot to the rental property.
- We had a brief discussion about using compactible gravel to fill the potholes in the tenant's driveway.
- A locksmith needs to be called to replace the locks on the red doors, the two doors that lead from the office, and from the nursery door to the outside, keeping in mind that any children in the nursery need be able to quickly open the door in case of emergency. Marj has a friend who is a locksmith, and she will follow up with him.
- We had a brief discussion regarding the noise from the Kitchen that can (and does) disrupt classes and events in the Gathering Room. A temporary solution is to ask that dishes are not put away or other noisy activities occur in the Kitchen during the Episcopal 101 class and other events. A long-term solution needs to be found and might include a pull-down "door" that can be lowered onto the counter that bisects the kitchen and gathering room. More research on this is needed, including looking into a Cookson Fire Door.
- WSBA has asked if they could erect a 10' x 10' gazebo for seating and shade that would be located between the apiary and the parking lot. Additionally, they would like to hang a swarm trap on the side of the barn at about the 12' level.
- One of our parishioners was stung in the picnic shelter on Easter. It probably wasn't a bee, but a yellow jacket. Even though the sprayers were just here, they need to be called back to make sure there aren't any yellow jacket or hornet nests in the picnic shelter.
- We discussed putting compactible gravel in the potholes on the rental house's driveway.
- The border around the path near the labyrinth needs edge pavers and cost will be about \$3,000. Loretta McGinley will donate the funds for this. She will pay for it now and then submit the receipt for reimbursement later this year when she needs to make a withdrawal from her 401K.
- The landscaping adhesive that will help keep the stones on the path in place will also be applied and has been included in the cost of the pavers.

Motion #9 (Zantek/Hoxeng) Motion to accept donation for the edge pavers and spend it as per the donor's (Loretta McGinley) request.

9 in favor/0 opposed/0 abstention. Motion Carries.

New Business

- The new brochure is still a work-in-progress. There will also be a pew card and envelope available for donations. The next step will be creating a document about the history of St. A's.
- Al Abel took measurements for a wooden block that would be inserted into the pew rack and hold a pen or pencil. Perhaps small golf pencils. We are still planning to do this, but work has not started yet.
- MH will look into having pens printed with our information.
- We raised the question regarding how the Columbarium should be labeled and will revisit this later.
- The phone system needs to be updated. Mother Hillary will explore options and get some price information. We're looking at having four phones and two lines.
- We need to choose a new team for this year's financial audit. Tim van As and Tucker Johnson were last year's team. The checklist will be supplied by the Dioceses and volunteers are needed. The team is usually comprised of one person who has done it before and one person who hasn't. Right now, Jim Foley, Linda Robuck, and MH are on the team. MH will email people who participated in the past. This year Tim van As will return and Heather George will join him. This will be an internal audit only; we aren't required to do an external audit for five years. Since the BC is responsible for the parish's finances, all members need to be aware of what the audit is and what is on the checklist. Best case scenario would be for all the BC members to know how to do it.
- A Safety Committee has been established. Members are: Guy Fulton, Joann Richardson, Christina Wentworth, Chris Eisenberg, Mother Hillary, and Linda Robuck.
- A Health and Safety Team was created. They will meet roughly once per quarter and are responsible for the safety and security in the building (e.g. trip hazards, security cameras) as well as performing monthly checks on fire extinguishers and any other safety-security equipment.
- Floor replacement. We're ready for the next set of tiles to be replaced. Dave Shannon from A Handyman Can has been working on this project, and we'd like him to come out and create an estimate and determine how many tiles we'll need. We'd like to get moving on this in case we end up needing more tiles than we currently have. That way, we will be able to order more tiles that match.

Motion #10: (Zantek/Peterson) To have Dave Shannon give us an estimate, determine how many tiles we need, and proceed with the next row of tile replacement.

8 in favor/0 opposed/0 abstention. Motion Carries.

- Before next year's Great Vigil, we should purchase a stoneware or cast iron "dish" which, when filled with rock salt and alcohol, would be easier to light than what we're currently using.

- Easter week attendance numbers were similar to last year's +/- 10 people. There were 54 people who attended the Easter Vigil, which was an increase from last year. The sunrise service had 35 and the 9:30 service had 115. We didn't run out of chairs.
- We need to establish a policy regarding which donations we will accept and what we won't.

Motion #11: (Zantek/Hoxeng) We accept the donation for the memorial garden path and pavers with gratitude.

8 in favor/0 opposed/0 abstention. Motion Carries.

- The septic system in the rental house started backing up. RotoRooter came out for an on-site inspection. It turned out that the tank was full of water, so it was pumped out. Going forward, Paul from Kitsap Septic Design and Maintenance will work directly with the property management company to address any septic issues.
- The BC binder needs to be updated. Wardens will work with MH to review the materials and propose revisions.
- ZimZum Discipleship is continuing. The question being considered is how we can make room in our daily lives for spirituality and worship. At that last group meeting, the focus was Lectio Divina (Divine Reading) a practice where a Bible passage is read slowly, intentionally, and meditatively four times. The discussion that followed was rich.
- The Bremerton Symphony Chorale will have a concert at St. Antony's on Friday, December 4, 2026. We would have to cap attendance at 175. It would also be helpful to have risers, and it might be possible to use money from the Brandenburg Fund to build them.
- A request came from Project Linus asking St. Antony's to pay the yearly storage fee for the unit where materials are kept. The cost for the year is \$1,860.00. It's higher than last year because they had to move to a larger unit. Even though it's cheaper by square foot, the overall cost is higher.

Motion #12 (Zantek/Avery) Motion to approve the allocation of \$1,860 for the storage unit rental for Project Linus.

8 in favor/0 opposed/0 abstention. Motion Carries.

Monthly Reminder: Goals for our 2026 Mutual Ministry Agreement.

Welcoming (Gather)

Specific and measurable goal(s):

- Finalize new promotional materials, including a welcoming pamphlet and pew contact card.
- Make the pew rack blocks.
- Host more newcomer's events.
- Develop a process for following through with first-time visitors.

Big picture: Let's continue to be warm and even more intentional in how we invite, welcome, orient, and integrate new members.

Organization Inventory and Communication (Grow)

Specific and measurable goal(s):

- Create an organizational information tree that captures all the activities and ministry teams in the church and which BC commission they fall under, as well as job descriptions for volunteer opportunities.
- Update the website.

Big picture: We want people to know what is happening at church, when it's happening, and who is running it so that they can join in!

Outreach (Go)

Specific and measurable goal:

- Plan and execute a "red-shirt activity" where St. Antony's members do a service project out in the community together.

Big picture: Continue to develop our presence in and impact on our neighborhood.

Upcoming Dates Remember:

BC Meetings

- Sunday, May 17
 - Reports due on Monday, May 11
- Sunday, June 28
 - Reports due on Monday, June 22
- Sunday, July 26
 - Reports due on Monday, July 20
- Sunday, August 16
 - Reports due on Monday, August 10
- Sunday, September 20
 - Reports due on Monday, September 14
- Sunday, October 25
 - Reports due on Monday, October 19
- Sunday, November 15
 - Reports due on Monday, November 9
- Sunday, December 13
 - Reports due on Monday, December 7

Closing Prayer

Meeting adjourned at 1:30 p.m.

Submitted by Cris McCarty, Clerk of the Bishop's Committee