

**St. Antony of Egypt Episcopal Church**  
**BC Meeting Minutes**  
**March 15, 2026**  
**Silverdale, Washington**

A Quorum was established.

The meeting was called to order by Mother Hillary Kimsey at 11:56 A.M.

**Members Present:** Mother Hillary, Kathy Avery, Cris McCarty, Chelsea Reeder, Sarah Rogers, Karrie Wiley, Dave Peterson, Holly Hoxeng, Jim Foley, and Marj Zantek.

**Members Absent:** Kathy Gero.

**Opening Prayer**

**Gratitude and Thanksgivings**

**Approval of Minutes:**

**Motion #5** (McCarty/Rogers) Motion to Approve Minutes from December

8 in favor/0 opposed/0 abstention. Motion Carries.

**Motion #6** (Zantek/Reeder) Motion to Approve Minutes Annual Meeting and BC Minutes from January as Amended.

8 in favor/0 opposed/0 abstention. Motion Carries.

**Motion #7** (Reeder/Wiley) Motion to Approve Minutes from February as Amended..

8 in favor/0 opposed/0 abstention. Motion Carries.

**Treasurer's Report**

- Jim Foley volunteered to turn the slides presented at the Annual Meeting into a report for distribution. This was completed and distributed on March 15, 2026.
- We had a brief discussion about teaching members of the congregation, including the BC, how to read the monthly financial report and what format would be preferred. In general, we agreed that using charts and graphs would be the most accessible.
- BC members were asked to think about additional codes for items (e.g. Youth Group Sponsored Spaghetti Dinner) to enter into Realm when the changeover is made.
- Jim asked the BC to think about how much detail we wanted on the monthly reports and to let him know.
- Giving was down a little in February.
- We received half a month's rent from our new tenants.
  - The distribution breakdown for a full month's rent (\$2,900) is as follows:
    - \$2,000 is designated as income for the church.

- \$650 is designated for property taxes.
  - \$250 is designated to pay the property management company's fee.
- Jim has been unable to set up autopay for both PSE and Pacific Automation.
- The changeover to Realm will happen at the end of the first quarter on March 31, 2026. At that point, we will stop paying for Quickbooks.
- Holly requested that we share with the congregation the amount collected each month in the loose plate collection and where the funds would be going.
- He also suggested that we track these funds over a three-year period to see whether general giving has increased.
- He proposed the addition of an Assistant Treasurer and recommended Heather George (Holly Foley's sister) who is a CPA.
- From the discussion of this last point, the issue of whether the by-laws should be amended to indicate whether two members of the same family can serve on the Bishop's Committee at the same time. We will revisit this question later.

### **Vicar's Report: Mother Hillary**

#### **Worship and Spiritual Life**

Since our last meeting, we have settled into the Lenten season for 2026. Our worship services have been using the penitential order from the BCP at both services, and we have been going through Gospel readings from Matthew as well as John. Our Thursday Bible study group has been reading *Rooted in Love*— a collection of daily devotions edited by the new Archbishop of Canterbury Sarah Mullaly. The Wednesday night Lent soup suppers have been going through a book called *Braving the Thin Spaces* by Julianne Stanz, both in preparation for the October pilgrimage to Scotland and to explore the thin places and moments in our own lives. The conversations have been incredibly personal and meaningful. Episcopal 101 and our youth group continue to work through topics appropriate for confirmation preparation, with Cathedral Day coming on April 25th!

#### **Pastoral Care**

The Pastoral Care team and I continue to collaborate on caring for our members when they suffer illness and injury of the body or soul. Rev. Linda Logan has also gone on some visits with me. While we don't have a large number of members who are shut-ins, we want to continue loving, supporting, and including those we have.

#### **Diocesan & Community Relationships**

The Outreach Team is doing an amazing job of building relationships with local NPOs and giving us opportunities to support them. The BC continues to prioritize giving away the loose plate offering once a month, primarily to local NPOs here in Kitsap. I continue to serve as a new volunteer chaplain with CKFR, as a member of the Diocesan Commission on Ministry, as well as our 2027 delegation to General Convention. Many of your BC members participated in the Congregational Leadership Conference via Zoom—in fact, St. Antony's leaders made up 20% of the online attendees!

## Welcoming & Parish Life

Since we last met, the church has hosted a card-making party, the Youth Spaghetti Dinner, a moving lecture and recital from Chris Eisenberg, and this Saturday, we will host another private piano recital group. Chelsea Reeder aims to convene a Welcoming Team in the coming months, and some of our 2026 goals include updating our parish brochures and pew cards and creating a process for welcoming and integrating new members.

## Administration

The BC retreat at St. Paul's on Saturday February 28th left me feeling inspired about what we have done together and what we can continue to do together! Additionally, our parochial report was submitted on time, and the time is nearly upon us to begin preparing to work on the yearly church audit. Once we have our feet under us with Realm, our new database and finance software, we can take further steps on some of our administration/organizational goals, such as a new website.

As always, grateful to you all,  
MH+

## Old Business

- Property Projects:
  - Volunteers are needed for groundskeeping, specifically for trimming bushes and mowing.
  - We still need a lock for the barn before equipment can be moved inside.
  - To prevent the pea gravel that's on the path around the labyrinth, we discussed possible approaches and decided to try a spray adhesive. It would be significantly cheaper than hiring Bartolo to install a border and would probably be more esthetically appealing. Marj Zantek will bring this up at the next Landscape Committee meeting.
- Silverdale Daffodil Festival: Saturday, March 21
  - Although we are not an "official" stop on the walk, Chelsea Reeder and Kristen Fabry will be set up in the picnic area with refreshments (lemonade if it's a warm day, hot chocolate if it's a cool day) as well as some information about the property such as the rain garden and our daffodil planting.
  - We will approach the organizers of the festival to make St. Antony's an official stop on the walk next year.
- Flooring
  - Dave Peterson suggested that we hire someone to wax the floors rather than try and do it ourselves. He will look into this.
  - He also strongly recommended that all of the folding chairs that don't have them be fitted with chair leg floor protectors to ensure the new flooring doesn't get scratched.
  - It was recommended that we hold off on putting down the new floor until the weather is warmer so that services and other events could be held outside.
  - Mention was made that we still need to schedule a time to paint the parking lot lines.

## **New Business**

- Mother Hillary reminded us that the main Easter Service is a combined service at 9:30. The sunrise service at 7:00 will happen again this year.
- Cris McCarty provided a brief update about the new website saying that they would create a “tree” drawing of headings with suggestions about what elements should be put under each.
- Chelsea Reeder provided a mock-up of the new brochure. It is a very simple three-fold design. There will be a photo of the church on the front and contact information on the back. The goal is to have both new pew cards and the new brochure available by Easter. Dave Peterson volunteered to help Chelsea create a history of St. Antony’s, some of which could go in the brochure and also become part of the parish archives.
- The new tenants have settled in, but there is some concern about them driving too fast in the parking lot. We discussed adding some speed bumps to the parking and will talk with the property manager so the concern about speeding can be addressed.
- Mother Hillary reiterated the need to organize the closets, particularly the one in the Sanctuary. She’ll speak to John Stockwell about the video and network equipment currently stored in the closet and ask him we still need to store and what can be removed. It would be nice to have both the inside and outside maintenance tasks done before Easter. Maintaining the organization of these closet spaces should be done on a regular basis.
- Mother Hillary would like to continue to improve the on-boarding process for new BC members. Keys have been distributed, as have binders. Bpod training for new members has been completed, but we may need more clarity about what should be included in the Monthly Report and who it’s sent to.
- To that end, we decided to change the due date of the Monthly Reports to the Monday before Sunday’s BC meeting. This would allow members to read the report in advance. (See schedule at the end of the minutes for those due dates.)
- Mother Hillary noted that 20% of the attendees at the Congregational Leadership Conference were from St. Antony’s. The workshops attended included Disaster Prep, Archiving and Church File Maintenance, Trust Building, Property Stewardship, and HR Best Practices. Presentations regarding this material will happen once the materials are available online.
- There was a brief discussion about the lack of more than one windowless room in the church that could be used in the event of an active shooter (or other life-threatening event of this nature).
- We also discussed the need to replace the push-button locks on doors leading to the building’s exterior and what kind of replacement would be best. Suggestions included bolt locks and push bars.
- There was a review of the Mutual Ministry Agreement. There were no questions about this.
- We also talked about possibly having a landscaping company come in twice a year to handle tasks that Johnny Tsunami doesn’t do.

## **ZimZum Discipleship Moment**

- We watched a brief video made by Bishop Phil which included a short presentation about Lectio Divina.

## **Monthly Reminder: Goals for our 2026 Mutual Ministry Agreement.**

### **Welcoming (Gather)**

Specific and measurable goal(s):

- Redesign promotional materials, including a welcoming pamphlet and pew contact card.
- Host more newcomer's events.
- Develop a process for following through with first-time visitors.

Big picture: Let's continue to be warm and even more intentional in how we invite, welcome, orient, and integrate new members.

### **Organization Inventory and Communication (Grow)**

Specific and measurable goal(s):

- Create an organizational information tree that captures all the activities and ministry teams in the church and which BC commission they fall under, as well as job descriptions for volunteer opportunities.
- Update the website.

Big picture: We want people to know what is happening at church, when it's happening, and who is running it so that they can join in!

### **Outreach (Go)**

Specific and measurable goal:

- Plan and execute a "red-shirt activity" where St. Antony's members do a service project out in the community together.

Big picture: Continue to develop our presence in and impact on our neighborhood.

### **Upcoming Dates Remember:**

#### **BC Meetings**

- Sunday, April 19
  - Reports due on Monday, April 13
- Sunday, May 17
  - Reports due on Monday, May 11
- Sunday, June 28
  - Reports due on Monday, June 22
- Sunday, July 26
  - Reports due on Monday, July 20
- Sunday, August 16
  - Reports due on Monday, August 10
- Sunday, September 20
  - Reports due on Monday, September 14
- Sunday, October 25
  - Reports due on Monday, October 19
- Sunday, November 15
  - Reports due on Monday, November 9

- Sunday, December 13
  - Reports due on Monday, December 7

### **Closing Prayer**

Meeting adjourned at 1:47 p.m.

Submitted by Cris McCarty, Clerk of the Bishop's Committee