

**St. Antony of Egypt Episcopal Church
Silverdale, WA 98303**

**Bishop's Committee Monthly Reports
For September 2025 BC Meeting**

Vicar's Report: Mother Hillary

We are getting ready for the Bishop's Visit on October 12th—so far we are going to have 8 confirmations, 2 receptions, and 4 reaffirmations of faith!!!! This is amazing!

Worship and Spiritual Life

Since our last meeting, we entered the season of Creation! And we will continue with this theme all the way through the first Sunday of October when we do the blessing of the animals. In addition to planning the season of creation liturgies, I have spent much of my time this month preparing for the Bishop's visit, teaching confirmation prep in Youth Group and Episcopal 101, beginning our Zimzum Discipleship Group, and working with our music director to plan for Advent and Christmas.

Pastoral Care

See Kathy Avery's excellent report. Since last meeting, I have continued to spend time supporting people one-on-one in person, by phone, and by visits. We have also continued sending out lay Eucharistic visitors and are slowly working to build this team and structure this process. I am always willing to do home/hospital visits upon request.

Diocesan & Community Relationships

Since our last meeting, I have begun work as a volunteer funeral officiant at Miller Woodlawn and am in the background check portion of the onboarding process to become a volunteer chaplain for CK Fire and Rescue. I've completed the nomination application to run for the Commission on Ministry and am working on the application for General Convention Delegate.

Parish Life

Since our last meeting, we enjoyed a lovely new members dinner led by Melanie and Chelsea Reeder. New members and long-time members alike enjoyed time together to get to know each other and enjoy yummy food together. This was a lovely time, and I look forward to continued building of our new member welcoming process.

Administration

Since our last meeting, I have spent the usual time answering emails and calls, managing visits from vendors who came to fix the thermostat, treat for pest control, or work on the rental house. Thank you to the BC members and to our staff who have jumped in to help! And of course the rental house continues to take up lots of my administrative time. The property management contract is in process, and once that is finalized, I hope we can begin the tenant placement process!

As always, I am thankful for each of you and the great work you do!

Bishop's Warden: Holly Foley

Aug 27: Met with Bartolo (Landscaper) who was going to clean up the front of the rental property. I also did some work cleaning up the Japanese maple and collecting garbage around property.

Aug 27: Newcomers' dinner—Helped set up tables and chairs. Also helped with cleaning up after.

Aug 28: Did some work at rental.

Sept 15: Spent 4 hours with crew cutting some trees down and shredding the branches in area where Memorial Gardens will be.

Sept 17: Exec meeting with M. Hillary and Marj to set agenda for BC meeting.

Sept 21: BC meeting.

People's Warden: Marj Zantek

Nothing to report.

Buildings and Grounds: Dave Peterson

Nothing to report.

Communications: Sarah Rogers

This month Sarah BD, Hillary and I have continued to work on updating the Building Rental Agreement. We are adding a musician/instrument usage form, updated expectations in the contract, separating the application from the contract and updating the pricing, among lots of other updates and clarifications.

Acolyte schedules have been produced through November.

Formation: Sarah Bishop Dolbec

Adult Bible Study is currently on hold while Esther Osborne recovers from an injured back.

Youth Group would greatly benefit from another adult being on-call for meetings and meal coordination when either Mother Hillary or Marj Zantek cannot attend. (SafeChurch requires 2 adults present at events with minors.)

Godly Play

- has resumed on Sept 7. Available teachers and assistants are same as last semester: Kristen Fabry, Sarah Dolbec, Geri Sanchez, Holly Hoxeng, Erika Morelli, Marj Zantek, and Melanie Reader with Laurel Rogers as youth assistant.

- Kristen has developed curriculum schedule for Fall '25 through Summer '26. Sarah maintains this as a shared Google spreadsheet for the teaching team.
- September and October teaching assignments are being filled slowly. We are grateful to Holly H for making a 'pulpit plea' for more adults to act as "shepherd" assistants (per ChurchSafe requirements).
- will not meet on Oct 12 due to Bishop's visit.

Outreach: Tim van As

Outreach Commission Meeting on September 9, 2025

Agenda

Post-Mortem Red Shirt Event w/ Kiwanis Stuff the Bus (Team)

New business

- Outreach Summary EXCEL (Krista)
- Next Outreach events (Team)

Minutes

Red Shirt Event – Stuff the Bus hosted by Kiwanis:

- Carla Yenke is planning to schedule a debriefing in early October. Plan is for Holly and / or Sarah to participate if available.
- Approximate contribution from the community is between \$60K - \$65K. Wow!!!
- Some challenges the 2nd day, but overall, the Outreach Commission agreed that we should plan to support this cause again next year as part of another "red shirt event".

Donate 2026 calendars to Mission to Seafarers:

- According to Sylvia Campbell, any and all calendars are accepted
- There's a basket in the narthex where people can drop off calendars
- Holly will include Mission to Seafarers in Minute for Mission Sunday, October 26, 2025.

Central Kitsap Foodbank.

Action: Tim will reach out to CKFB to schedule an event for a team from St. Antony's to participate in a group packing event for Thanksgiving or Seniors in the Central Kitsap community.

Kidzz Helping Kidzz 2025 Toy Drive.

Outreach team has already scheduled delivery of three boxes from KHK to support the 2025 Toy Drive for Christmas.

Adopt-a-Highway Old Frontier Road.

Shipyard contractor has adopted Old Frontier Road for cleaning, etc.

Action: Krista will contact Mark Green OceanGate to see how St. Antony's can support this project in the future with either refreshments / snacks or participation in cleaning effort.

Minute for Mission:

Tim is on deck for Sunday, September 21 to briefly mention results of Red Shirt Event and upcoming Outreach opportunities listed above.

For next Outreach Meeting scheduled for October 8, 2025:

- Put together the 2026 calendar (Tim)
- Review updated version of Outreach Opportunities summarized in EXCEL and discuss how we promulgate and use it (Krista)

Parish Life Co: chair: Kathy Gero

Please see Kathy Avery's report below.

Pastoral Care: Kathy Avery

Since several members of the Pastoral Care Commission were traveling this month, the commission did not meet. However, transportation to church, meals, visits and greeting cards were provided for at least 5 members. The next meeting will be held on October 14th at 1:30 in the Godly Playroom.

Rental House Work: Jim Foley

Since the last update, thanks to both Marj and Sarah B-D for helping out! Marj grabbed the recycling and removed the curtain rods and broken blinds. Sarah puttied holes left from the nails pulled from pictures, lights, etc.

I finished connecting the washer drain line to the rest of the plumbing in the basement, with p-trap and vent line.

Then I removed the subfloor around the fireplace in preparation for tiling, and discovered a small trench between the mortar for the fireplace and the framing. Since we had chosen large format 12" x 24" tiles, I wanted to make sure it was well supported and as level as possible, so got some self-leveling compound to fill the trench. It was working great until it found a path between the mortar and the joists to the basement.

After cleaning up that mess and plugging the hole, I got it leveled and installed the Hardie tile backer board.

I then installed the tile with Schluter trim and grouted it. While different parts were drying, I tried scrubbing the soot off the stones above the wood stove and using a wood finish repair on the paneling next to the fireplace damaged by the firewood pile. I think the wood repair was more successful. There is a picture showing all of that, with some of the vinyl flooring laid out in front of it to show what it will look like.

I then sanded the drywall and put another coat on, then started cleaning up. I did a dump

run, taking everything that was stacked outside, as well as almost all the buckets, etc., by the woodshed.

I took it to Olympic Transfer Station by the airport. They were having computer difficulties, so they only charged the \$42 minimum. I then stopped at Lowe's and picked up the windows for the front of the house. They are in the garage..

I left my shop vac and the drywall sander you use with the shop vac that sucks up the dust while you sand in the living room, in case anyone is inspired to sand the patches Sarah puttied, the drywall in the new laundry area, or the gathering space at the church.

There are also two colors of the wood finish repair and sponge on the kitchen island if anyone is inspired to use it on kitchen cabinets, paneling or the baluster posts. The Mahogany color probably would be best for the cabinets and paneling and the Dark Walnut for the baluster posts. There is also a granite/marble repair kit for repairing the divot in the counter just in front the box.

There are also plenty of things still on the property and in the basement that need to be taken to the dump or recycling including the dishwasher in the garage and dryer in the basement. Note to leave the plumbing items on the saw and the spare LED light bulbs on the workbench.

Treasurer, Ex Officio: Jim Foley

August was about \$4,500 shy of the budgeted contributions, which when combined with the lack of rental income made the operating books look pretty poor. For the month we were (\$8,392.70) in the negative, bringing us to (\$13,644.35) in the negative for the year. This amount is almost exactly equal to the \$13,174 we are over the budget for paying mortgage interest.

Cash flow became a real problem in August, as we were not getting the rental house income, were spending to fix-up the rental house, had finished the sign and were ramping up on the memorial garden and had yet to receive the funds from the Diocesan Investment Fund requested back in May. This forced me to transfer funds from the savings account, youth group and vicar's discretionary to make sure all the expenses including payroll were covered. Even with that, we finished the month with \$2,831.70 in the checking account. We received the first \$30,000 requested from the Memorial Fund and the \$4,567.60 from the Outreach Endowment Fund this week, so I can start returning the funds to where they belong. We probably won't see the next \$30,000 until this time next month.

The software we have been using for the last decade or more to track pledges, contributions and issue statements, called Servant Keeper, has followed in the footsteps of most other software firms and decided to milk us for a monthly fee to keep using the software, as the desktop version is becoming obsolete as the Microsoft platform evolves to Windows 11. I worked with Linda for a couple of hours yesterday uploading the new software and moving the data to the cloud. This was done successfully, but using the new

software it was discovered they did away with the import feature that allowed the contribution data from Vanco to be imported, as they want us to use their new giving platform. This presents a couple of problems. Vanco was vetted by the national church for this task, Servant Keeper has not been, and it would require getting all of the current online givers to migrate to a new method of giving.

This has lead to pursuing another platform to track the contributions called Realm. Realm integrates with Vanco AND Constant Contact, and also has accounting and payroll features, meaning it could potentially replace QuickBooks as well, and simplify the task of categorizing the contributions in the accounting platform like I have to do now. I'm trying to connect with a representative to get a demonstration and questions answered, but we have been playing phone tag for the last 24 hours.

I've also created a new email account for the treasurer, stantonysilverdaletreasurer@gmail.com and started updating online accounts to link to that email and to get paperless billing and online payments and/or autopay set up. That has been a more daunting task than it should be as a lot of the websites have poor design and don't function properly, including surprisingly Puget Sound Energy's. It is a work in progress.

Welcoming: Melanie Reeder and Chelsea Reeder

Nothing to report.

Submitted by Cris McCarty, Clerk of the Bishop's Committee.