

**St. Antony of Egypt Episcopal Church
BC Meeting Minutes
September 21, 2025
Silverdale, Washington**

A Quorum was established.
The meeting was called to order by Mother Hillary

Members Present: Mother Hillary, Kathy Avery, Jim Foley, Holly Foley, Kathy Gero, Marj Zantek, Cris McCarty, Sarah Rogers

Members Absent: Melanie Reeder, Chelsea Reeder, Sarah Dolbec

Meeting Opens at 11:58

**Opening Prayer
Gratitude and Thanksgivings**

Approval of Minutes from August 2025

Minutes were approved with the following amendments:
“Mission on Ministry” should be changed to “Commission on Ministry”

Motion #28 (Foley, H/Rogers) Motion to accept the minutes from the BC meeting on August 24, 2025.

7 in favor/0 opposed/0 abstention. Motion Carries.

Vicar's Report

We are getting ready for the Bishop's Visit on October 12th—so far we are going to have 8 confirmations, 2 receptions, and 4 reaffirmations of faith!!!! This is amazing!

Worship and Spiritual Life

Since our last meeting, we entered the season of Creation! And we will continue with this theme all the way through the first Sunday of October when we do the blessing of the animals. In addition to planning the season of creation liturgies, I have spent much of my time this month preparing for the Bishop's visit, teaching confirmation prep in Youth Group and Episcopal 101, beginning our Zimzum Discipleship Group, and working with our music director to plan for Advent and Christmas.

Pastoral Care

See Kathy Avery's excellent report. Since last meeting, I have continued to spend time supporting people one-on-one in person, by phone, and by visits. We have also continued sending out lay Eucharistic visitors and are slowly working to build this team and structure this process. I am always willing to do home/hospital visits upon request.

Diocesan & Community Relationships

Since our last meeting, I have begun work as a volunteer funeral officiant at Miller Woodlawn and am in the background check portion of the onboarding process to become a volunteer chaplain for CK Fire and Rescue. I've completed the nomination application to run for the Commission on Ministry and am working on the application for General Convention Delegate.

Parish Life

Since our last meeting, we enjoyed a lovely new members dinner led by Melanie and Chelsea Reeder. New members and long-time members alike enjoyed time together to get to know each other and enjoy yummy food together. This was a lovely time, and I look forward to continued building of our new member welcoming process.

Administration

Since our last meeting, I have spent the usual time answering emails and calls, managing visits from vendors who came to fix the thermostat, treat for pest control, or work on the rental house. Thank you to the BC members and to our staff who have jumped in to help! And of course the rental house continues to take up lots of my administrative time. The property management contract is in process, and once that is finalized, I hope we can begin the tenant placement process!

As always, I am thankful for each of you and the great work you do!

Treasurer's Report

August was about \$4,500 shy of the budgeted contributions, which when combined with the lack of rental income made the operating books look pretty poor. For the month we were (\$8,392.70) in the negative, bringing us to (\$13,644.35) in the negative for the year. This amount is almost exactly equal to the \$13,174 we are over the budget for paying mortgage interest.

Cash flow became a real problem in August, as we were not getting the rental house income, were spending to fix-up the rental house, had finished the sign and were ramping up on the memorial garden and had yet to receive the funds from the Diocesan Investment Fund requested back in May. This forced me to transfer funds from the savings account, youth group and vicar's discretionary to make sure all the expenses including payroll were covered. Even with that, we finished the month with \$2,831.70 in the checking account. We received the first \$30,000 requested from the Memorial Fund and the \$4,567.60 from the Outreach Endowment Fund this week, so I can start returning the funds to where they belong. We probably won't see the next \$30,000 until this time next month.

The software we have been using for the last decade or more to track pledges, contributions and issue statements, called Servant Keeper, has followed in the footsteps of most other software firms and decided to milk us for a monthly fee to keep using the software, as the desktop version is becoming obsolete as the Microsoft platform evolves to Windows 11. I worked with Linda for a couple of hours yesterday uploading the new software and moving the data to the cloud. This was done successfully, but using the new software it was discovered they did away with the import feature that allowed the contribution data from Vanco to be imported, as they want us to use their new giving platform. This presents a couple of problems. Vanco was vetted by the national church for this task, Servant Keeper has not been, and it would require getting all of the current online givers to migrate to a new method of giving.

This has lead to pursuing another platform to track the contributions called Realm. Realm integrates with Vanco AND Constant Contact, and also has accounting and payroll features, meaning it could potentially replace QuickBooks as well, and simplify the task of categorizing the

contributions in the accounting platform like I have to do now. I'm trying to connect with a representative to get a demonstration and questions answered, but we have been playing phone tag for the last 24 hours.

I've also created a new email account for the treasurer, stantonysilverdaletreasurer@gmail.com and started updating online accounts to link to that email and to get paperless billing and online payments and/or autopay set up. That has been a more daunting task than it should be as a lot of the websites have poor design and don't function properly, including, surprisingly, Puget Sound Energy's. It is a work in progress.

Old Business

- **Rain Garden**—Planting will happen on October 6.
- **Parking Lot Painting**—We'll be getting a free estimate from a striping company.
- **Sanctuary Floor**—We will get an invoice from Shannon as soon as his computer issues resolve and will pay him at that time.
- **Gathering Room**—Painting is done. The last step is to replace the trim. Both trim and glue are in the closet. Al Able and Mark Weston will finish this up.
- **Memorial Garden**—Tree thinning is complete.
- **Belltower**—The repaired belltower has been reinstated.
- **Tarp on Barn Roof**—One of the ropes is damaged and needs to be replaced.
- **Leak in Picnic Shelter**—The location of the leak hasn't been identified. Johnny Tsunami is returning in December to perform regular maintenance work, and he'll take a look at it then.
- **Audit**—The audit has been completed, submitted, and accepted.
- **Pest Control (Maintenance)**—Croach pest control put down traps in the church. They were pleased with the current status of the church's interior in terms of pests.
- **Rental House Updates:**
 - Croach put down interior traps. Three in-ground wasp nests were found. There were also bats in the attic.
 - The oil drum will be refilled on October 25.
 - Update: The total cost of the refilling was \$2,223.33, less than we had originally thought it would be. Mother Hillary will ask the former tenants if they'll consent to subtracting \$2,000 of the cost from their security deposit and if they would be willing to pay the \$223.33 since leaving the tank full was part of the lease agreement.
 - The replacement windows are in the house.
 - The bathroom fixtures, sink drains, and sinks need to be replaced.
 - The planned completion date for all of the work is the end of October so the rental will be ready for occupants on November 1, 2025.
 - We will be getting a revised proposal from the property management company.

New Business

- **Bishop's Visit**
 - Episcopal 101 will be a Q&A with the Bishop. All those who are being confirmed, received or recommitting to their faith should attend.

- There will be a brief meeting with the BC after coffee hour.
- Liz Haney will be providing the physical basket as well as an art piece. It will also include a small quilt from Kathy Avery, and coffee from Valhalla (a local roaster).
- All of the interior work in the church will be completed before the visit.
- The acolyte and eucharistic minister robes and cinctures need to be washed.
- We need to ensure that the candles are full of oil.
- **Return of Epiphany Service and Dinner.**
 - Rather than celebrating Epiphany on the Sunday following, which has been our practice in the past, we will celebrate on the actual date, which is January 6, 2026. Kathy Gero has agreed to make the cake.
- **Computer Replacement**
 - The computer used for accounting needs to be replaced and Jim Foley will be meeting with someone to get recommendations about a new machine. We will also be replacing Quickbooks with another program.
- **Stewardship: 40 Years of Prayer**
 - Ruth Lindstrom and Cris McCarty will both be giving talks. We are looking for individuals from each decade to speak—the decade they joined St. Antony’s—as well as from people who are original members of the church.
 - It was suggested that we ask some of the newcomers if they would also like to speak at one or both services.
 - A Stewardship letter from Mother Hillary and Holly Foley will go out to all parishioners.
 - There will be a Treasurer’s Update on the state of our finances, what we might need to close out 2025 in the black, and a plan for 2026. Sarah Dolbec and Marj Zantek expressed an interest in sharing with the congregation how money is used when designated for General Operations.
 - Third quarter pledge statements will be sent out.
 - Ingathering Sunday will be on November 23, 2025 to bless the pledges and communion wine donations.
 - Last year, Mother Hillary sent out thank you cards to everyone who returned their pledge card, whether they’re making a financial donation or a time and talent donation. People appreciated the gesture, and there was a discussion about whether the BC members should sign all the cards.
- **Zimzum.**
 - Discussion continued regarding ways we can make room for a sabbath in our busy lives. One suggestion was to encourage taking a break from tech.

Upcoming Dates to Remember:

- October 5: Blessing of the Animals
- October 12: Bishop’s visit.
- November 2: All Saints Mass at 9:30. It will be the last joint service of the year.

BC Meeting Dates:

- Sunday, October 12—Brief meeting with the Bishop

- Sunday, October 19
- Sunday, November 16
- Sunday, December 14

Closing Prayer

Meeting closes at 1:17 p.m.

Submitted by Cris McCarty, Clerk of the Bishop's Committee