

**St. Antony of Egypt Episcopal Church**  
**BC Meeting Minutes**  
**July 20, 2025**

Meeting Opened at 11:50.

**Members Present:** Tim van As, Mother Hillary, Kathy Avery, Jim Foley, Holly Foley, Kathy Gero, Marj Zantek, Sarah Dolbec, Cris McCarty

**Members Absent:** Melanie Reeder, Chelsea Reeder, Sarah Rogers

**Guests:** Benny Wright, Heather Carnocki, Jill Gray

**Opening Prayer**

**Gratitude and Thanksgivings**

**Approval of Minutes from June 2025**

- Several changes were made to the June Minutes.
  - Ellory van As' name was spelled incorrectly.
  - Dioceses was changed to Diocese.
  - A withdrawal from the DIF was approved in December 2024 for \$30,000 to fund the Memorial Garden and the new road sign.
  - Holly Foley made the motion for the remaining \$30,000 needed to complete the sign and the Memorial Garden be transferred from the Memorial Fund in the Diocesan Investment Fund, and the \$4,567.60 used for Outreach the last couple of years from the Ops Checking account per the terms of the Brandenburg endowment be reimbursed from the Outreach Endowment Fund in the DIF. The motion passed.

**Vicar's Report.** No questions about this report.

New information since report was submitted:

- More details on pilgrimage to Iona will be coming soon.
- MH+ has joined the Commission on Ministry, a group that helps candidates discern for ordination
- MH+ has applied to go to General Convention.
- MH+ mentioned that one of the congregations she visited during her time off used screens to project part of the service bulletin. The general consensus was that we didn't want to do that here.

**Old Business**

**Property Project and Other Updates**

- Heather Carnocki provided an update on the Rain Garden.
  - The dirt work has been done, the sod dug up and removed. New soil has been put in with bark around the edges. Of the \$4,500 grant from Kitsap Conservation District, \$2,500 remains and will be used to purchase plants.
  - There was a discussion about whether we should use the well water to irrigate the plants during the driest season. Dave Peterson said the valve on the well has been opened.
  - Right now, the well is functional and the water in it would be fine for plants but would need to be tested before it is used for human consumption.
  - The well water is the backup water system for the church.
  - The sprinkler system is connected to the church's regular water system.
  - Further discussion is needed to decide whether will add an electricity charge for the well's pump to the rental contract for at least 2 years.
- Benny Wright provided an update on the sign.
  - He would like to have the sign finished by the church picnic on August 17.
  - We will probably need to rent a cement mixer.
  - He will need help on July 29, July 30, and August 6 to help with the rock that will be laid around the sign.
- Parking Lot Painting.
  - Charles Moorehead said we'd need to wait until after the church picnic, putting the start date on either August 18 or 19.
  - Power washing would happen on either or both of those days and painting would be done on August 20. We have the equipment to paint the lines and there is paint in a storage unit. We need stencils to mark the handicap spaces.
- Rail next to Pulpit.
  - The rail arrived and help is needed to install it. The total cost was \$35.00
- Gathering room needs to be painted, and the trim needs to be replaced.
  - We already have the supplies. Volunteers are needed.
  - A good time to do the work would be during the week of August 11.
  - Jim Foley has a sander with a shop vac attached which would pick up all of the dust from the drywall.
- Floor in Sanctuary
  - Shannon will come and lift the tile to see what is causing the problem with the floor next week.

## **Financial Audit**

- The audit was due on June 15<sup>th</sup>. We have been granted an extension to file it.
- The team from St. Paul's is still working on our audit. It needs to be finished before Convention, otherwise we will not be eligible to vote.

- We don't need to have another one done with an outside observer for 5 years unless we grow very rapidly.

## New Business

- The **computer used by the counters** (tower) needs to be replaced.
  - Will we be able to retrieve all of the data from the tower? Possibly contact Northwest Computer for help with this. Someone needs to talk to the Diocese about what documents/spreadsheets should be saved.
  - Should we consider a laptop rather than another tower?  
Holly moved that we should replace the computer if the cost is under \$1,000. Marj seconded the motion, and it passed.
- We also need more **counters**.
  - Two people need to be present and it would be good to do this every week.
  - Jim has written a how-to.
  - Holly H. and Tim van As have expressed interest.
- The **cross associated with the bell tower** needs to be replaced.
  - The powder company didn't complete the job correctly and the powder didn't bond to the cross so they'll either need to replace or refinish the cross.
  - It needs to be done before the Bishop's visit in October.
- **Morning Prayer**
  - Christ Church: Did morning prayer for worship. Consider this as an option when MH+ is not available. E.g. Sunday after Christmas and Easter.
  - We would not have to pay supply clergy which is \$500 plus milage.
- **Rental House Roof Treatment**
  - The moss needs to be removed
  - The gutters need to be cleaned.
  - Currently waiting for an estimate from Johnny Tsunami.
  - We should decide on a regular schedule for him to come out and handle the roofs & gutters on both buildings.
- **Dishwasher**
  - The dishwasher partially flooded the kitchen floor on July 14. It's clear that it will need to be replaced.
  - We need to purchase 2, since the one in the rental house also needs to be replaced. The working one in the kitchen will go down to the rental house and the 2 new ones will be installed in the kitchen. Holly moved that we authorize the purchase of two dishwashers up to a total price of \$1,500. Marj seconded the motion, and the motion passed.
  - *Update* (July 21): The dishwashers have been ordered, and Jim F. will pick up tomorrow from the Bremerton Lowe's (Silverdale didn't have them). \$975.11 with tax was the total. The recycle fee for appliances at the

Silverdale Transfer Station is \$29 each, less than the \$50 haul away charges both Lowe's and Home Depot charges.

- **Annual Picnic**
  - Albert Abel and John Stockwell will provide grills.
  - We have condiments. Last year we had 70 hot dogs and hamburgers; this year we'll need more.
- **Birds in the Rafters**
  - Rather than removing the spikes, we should consider adding wood that slants toward the building with a gap too small for birds to pass through.
- **Hanging Mounts for VBS**
  - This work has been completed.
- **Additional Meeting About Mortgage**
  - The conversation with the Diocese is ongoing.
- **Nurse for VBS**
  - Someone with CPR & First Aid training is still needed for VBS.
  - Compressions for Life will provide CPR/First Aid training on July 31.
  - The cost is \$75. Anyone wishing to attend who needs financial help should talk to MH+
- **Barn Sale**
  - The Westons have volunteered to stay on the property overnight.
  - There is a "Barn Sale" sign in the barn that we can use. There's also one for Overflow Parking.
  - Announcements for the event will be posted this week on social media.
  - Kathy G. will provide \$300 in change from her personal bank account.
- **Newcomer's Welcome Dinner**
  - The dinner will be on August 27. Melanie and Chelsea Reeder will organize. The dinner is scheduled for Wednesday, August 27<sup>th</sup> from 6:00-7:30 p.m. Melanie Reeder will provide the meat. Parishioners who are attending are encouraged to bring side dishes or desserts
- **Memorial Garden**
  - The work involves taking out trees that are too close together.
  - We'll keep the ones marked with pink tape.
  - Do we want to rent a wood chipper?

### **The Rental House**

- We will be hiring a *property management company*. Two suggestions were Windemere and Kitsap Real Estate Group. Tim has used the latter and recommends them. They'll handle all communications and stay abreast of any applicable changes to building codes, etc. They will also handle all communication with tenants and handle any problems such as evictions. Diocese will have to approve.

- Holly F. and MH+ met with a *cleaner* who would deep clean the property (as well as deep cleaning the church). We are waiting to hear from them.
- *Property taxes*. Right now, \$4,500 has been set aside for property taxes. We currently owe \$2,400. The land and building are currently valued at \$55,000.
- The last time the *septic* tank was pumped was probably in March. It had never been pumped before and was not full.
- The *oil tank* for the furnace is currently full.
- **Repairs and/or issues** that need to be addressed:
  - **Cable and Internet**. House is currently wired for Internet.
  - **Items to replace:**
    - Smoke and carbon monoxide detectors need to be purchased.
    - Kitchen appliances. The dishwasher has been handled, but we will need to purchase a microwave.
    - Windows. Right now, none of the windows lock.
    - General lighting. We should install ceiling lights in the rooms rather than relying on individual table lamps.
    - Bathroom faucets and mirrors.
    - The carpet in the living room and hall.
    - Door to garage? Tenant did not return key.
  - **Cleaning & Item Removal**
    - Deep clean entire house
    - Remove moss from the stairs going into the basement.
    - Remove all items currently in basement.
    - Remove lean-to where wood had been stored.
    - Chimney should be resealed and repaired
    - Woodstove should be checked and repaired as necessary.
  - **Interior Painting**
- **Zimzum Discipleship**
  - MH+ asked is to consider how are we practicing rest? How will we build rest time into our busy schedules.?

#### **BC Meeting Dates:**

- Sunday August 24- BC Meeting (Sunday after Church picnic)
- Sunday September 21- BC Meeting
- Sunday October 19- BC Meeting
- Sunday November 16- BC Meeting
- Sunday December 14- BC Meeting

#### **Closing Prayer**

Meeting ends at 2:00 p.m.

Minutes submitted by Cris McCarty, Clerk of the BC