

**St. Antony of Egypt Episcopal Church**  
**BC Meeting Minutes**  
**Sunday, May 25 2025**

Meeting opened at 11:57 a.m.

**Members Present:** Melanie Reeder, Tim van As, Mother Hillary, Holly Foley, Jim Foley, Kathy Avery, Marj Zantek, Sarah Rogers, Sarah Dolbec, Kathy Gero, Dave Peterson, Cris McCarty

**Members Absent:** Chelsea Reeder

**Opening Prayer**

**Gratitude and Thanksgivings**

- Thanks to Sandra Bochanok for her donation of the devotional books.
- Thanks to Bill Fagan for his hard work in securing the work permit for our sign.

Holly Foley moved to accept the minutes from April 2025's meeting. Sarah Rogers seconded, and the motion passed.

**Financial Report:** Jim Foley

- Jim has reached out to a broker to address the mortgage issue, but unfortunately, he said he doesn't help with churches. Jim is hoping to get Dennis Tirney's help with this. Mother Hillary reached out to the Canon to the Ordinary (The Revered Canon Cristi Chapman) and Treasurer for Diocese (Jim Beckwith)
- Tim van As and Tucker Johnson are going to take care of the audit. Tucker is an accountant who is familiar with doing audits.
- We have not yet heard back from St. Paul's about reviewing our audit paperwork. The church audit is due on June 15, 2025. However, we can submit the audit in July or August as long as we let the Dioceses know in advance.

Please see the separate report for breakdown of income and expenses.

**Vicar's Report**

There were no questions about this.

**Old Business:**

- **WSBA** has almost finished painting their buildings. They may also paint the trim of their buildings. Additionally, they have built a lean-to. A local black bear has visited a few times, but the apiary area is surrounded by an electrified fence so no bees

were harmed and no honey stolen. The bear hasn't gotten into any garbage at our property or at the renter's property.

- **Church Sign:** We have a permit. Thanks to Bill Fagan.
- **Parking Lot Extension & Painting.** Thanks to Melanie Reeder for soliciting estimates. There was general agreement that we should repaint the lines in the current parking lot. We have purchased the machine that will do this. Before they can be painted, the asphalt has to be prepared—all of the debris, including pebbles and small sticks—will need to be removed. This could be done with a leaf blower and a metal broom. Then the lot would need to be power washed. We would need to have a series of sunny days in a row to complete the project. We didn't have enough spots today since there was a special event—Sean Rivers' baptism. Additionally, someone briefly parked in front of the fire hydrant.
  - Sarah Rogers noted that we need to indicate where people can to park. She suggested using cones and sandwich boards.
  - Bill Fagan will be the point person for purchasing cones.
  - Sarah Dolbec wondered if we might use flags instead. We could do a trial run at the church picnic. Additionally, ushers should know where to direct people.
  - We agreed that we should purchase sandwich boards, cones, and flags before the parish picnic in August. We could ask Lori Fagan if she might design the parking sign/sandwich boards. She needs to be asked if she's interested in doing this.
    - Holly Foley found flags online. They cost \$13.00 for 100. She said she would purchase them on May 26.
  - Melanie Reeder suggested that we could let people know about parking options in advance of an event by using a diagram. Additionally, it would be a good idea to ask a few parishioners to park in overflow to indicate to others where to park.
- **Light switch, dishwasher, blinds.** These tasks still need to be done.
  - Light switch needs to be replaced.
  - Nursery blinds still need to be installed.
  - The replacement part for the dishwasher may not fix the problem as it is working intermittently. It will be tested out this week. We may have to replace the dishwasher.
- **Floor treatment for Sanctuary**
  - We currently have flooring that sticks directly to the concrete sub-flooring.
  - One option is to use snap-together flooring which would just go on top of what we have now. This is about twice as expensive as the stick-on flooring but would most likely eliminate the current issues.

- The next step is to hire someone to pull up some of the flooring where it's currently buckling. Two to four tiles could be pulled up to see what's happening. The contractor could then temporarily put down some flooring, which we have, to reduce the risk of falls. Mother Hillary will call Shannon Thomas from The Handyman Can and ask for an estimate.
- **Update on name tags.**
  - There was a discussion about nametags regarding both the cost and preferred name.
  - Holly proposed that we distribute index cards at the picnic and ask people to indicate their preferred name. We can also say we're taking donations to help pay for the new tags, but paying for the first tag is not required. Melanie volunteered to create the index cards.
- **Memorial Garden update.**
  - The landscape team has hired a designer. Sarah D. asked that someone check on whether the trees will be cut down before August because VBS would like to use them for VBS.
  - If we decide to use some of the trees as Christmas trees, there are tree sands in the barn.
  - The electric conduit should be laid before the garden is planted.
- **Time and Talent Surveys.**
  - June 1, 2025 will be the last Sunday to submit these.
- **Youth Contact Form:**
  - This is ongoing. Chancellor Judy Andrews, a sub-team as well as Sarah R. and Sarah D. are working on this. They would like it to be finished before school starts in September.

## **New business**

- If we want to create a **time capsule** to put beneath the new sign, we need to decide what it should contain. It will need to be finished before the sign is installed in August. We need a volunteer to solicit ideas.
- Holly Hoxin and Tim van As are being trained as **counters**.
- Faith and St. Paul's have agreed to **trade audits**.
- **Red Shirt Activity** Sarah D.
  - Sarah D. suggested an activity called "Stuff the bus." Items are collected—school supplies, etc.—and then put onto the bus until it's full. This would help support school kids. We could also ask some Kiwanis members to help get some of the larger items onto the bus. Harley Venko would be the contact person for this.
- **Plumbing/Septic**

- Drywall has been replaced.
- Surface of wallboard has been prepped but still needs to be painted.
- Trim in the gathering room is ready to be installed. Trim will not be installed in the janitor's closet.
- **Additional meeting for mortgage will be needed.** We need to set a date.
- **Banquet and pew chairs.**
  - Joann would prefer that pew chairs are restored to the choir area so that choir members have a place to put their music folders and hymnals. We agreed this would be ok.
  - We discussed adding two rows of banquet chairs in the back. We may have to move some of the pews forward up a little to accommodate this.
  - The folding chairs we have now were donated. One possibility would be to look into folding chairs with padding.
  - We are not going to buy new banquet chairs right now.
- **Pew cards.** In each pew, in every other chair back, we could put two blocks of wood with a hole drilled in it for pencils. The blocks would be wide enough to insert pew cards. We could remove some of the copies of The Book of Common Prayer to accommodate this. Dave will talk to some people about making these.
- **Vinyl Fencing** has arrived. This was donated from George Baxter's estate. We received 10 sections of 16' long fencing rail fencing. One possible location would be between the rental property and the parish property.
- **VBS** team already has red vests and would like to add iron-on patches to designate staff members, so participants will know who to go to with questions.
- **Garden fence** for renters. The current fence needs to be replaced. Mother Hillary will reach out to ask them if they need some help to do this.
- **Church calendar.** How do we keep it updated?
- Any area that we pay **property tax** on is not restricted in how often it's used. Currently, WSBA is located here.
- **Newcomers' Event.** Since we've had such an influx of parishioners, it was suggested that we arrange an event for the entire church where newcomers can introduce themselves. Mother Hillary and Melanie will meet to discuss this further. A possible date is July 26, and the event would be a potluck. Also, if we are able to do it this summer, we could use the picnic shelter. Tentative date would be July 26. Potluck dinner at 5:00 p.m.
- We will have an **Octoberfest** event in late September.
- Bishop Labelle will be at St. Antony's on October 12. We discussed whether that weekend would be a better time to host the newcomer's event.
- **Communications Update**

- Sarah R. reported that once we have the hardware, we can integrate Mother Hillary's calendar, the general church calendar, Linda's (the secretary's) calendar. The objective is to make sure all events secular and church-related don't overlap.

### **Closing Prayer**

Meeting ended at 1:55 p.m.