

St. Antony of Egypt Episcopal Church
BC Meeting Minutes
April 27, 2025

Meeting Opens at 12:00 p.m.

Members Present: Cris McCarty, Sarah Rogers, Sarah Bishop Dolbec, Marj Zantek, Mother Hillary Kimsey, Tim van As, Dave Peterson

Members Absent: Chelsea Reeder, Melanie Reeder, Kathy Avery, Kathy Gero, Holly Foley, and Jim Foley.

Opening Prayer

Thanksgivings

- Mary Collier for her help with all things related to the Altar Guild during Holy Week.
- Joann Richardson for her musical contributions during Holy Week.
- Linda Robuck for all her hard work preparing for and during Holy Week.
- A verbal thank-you to Mother Hillary for everything she did during Holy Week and preparing for it.
- We also verbally thanked Dave Peterson and Tim van As for coming out to help clean up after the second septic issue.
- Jim Foley for his hard work with all the financials.
- Ken and Carla Robinson for funding the grant for Charles Smith.

Cards were circulated, signed, and will be mailed.

Announcements:

- Kathy Avery is recovering from a recent illness and is doing well.
- St. Antony's has added 25 new families to our community.
- Sarah Rogers volunteered to help with Joan Willoughby service which will probably take place on May 10.

Approval of Minutes from March's meeting. Sarah Rogers moved that we accept the minutes as written. Sarah Dolbec seconds and the motions passes.

Treasurer's Report. Jim's report was included in the monthly reports and the monthly breakdown was distributed. Since Jim was away, we decided to hold any questions for him until the next meeting. Sarah R. moves that we accept the Treasurer's Report. Tim seconds and the motion passes.

Vicar's Report. No questions about this.

Old Business

- Sarah Dolbec asked whether the **Q code for VBS** had been added to the website. Jim will take care of it when he gets back.
- **WSBA:** The bees are here and classes on Saturday have begun.
- **Church sign:** No change since the last meeting.
- **Parking Lot:** Melanie will respond to possible contractors when she returns. She needs to be kept in the loop about overflow parking, specifically that we're not going to create a paved space for that right now.
- **Parking Overflow:** There is a plan to use the grassy area in front of the church as overflow parking as long as we work with Heather Carnocki and the Landscape Team about plans for the wildflower garden. We need to create a map indicating where the overflow parking would be and how it would be designated (e.g. cones or the sprayer to mark the grass). There may be a sign in the barn that could be used in the interim. Marj moved that we table the parking issue for the time being. Dave seconded and the motion passed. Heather also needs to be told that we have postponed the overflow parking issue for now.
- **Church Sign:** No changes since last meeting.
- **Light Switch and Dishwasher:** Both parts are here, and Dave will install.
- **Blinds** in the Gathering Room and the Nursery need to be installed. Mother Hillary will reach out to find someone to do this.
- **Floor Treatment:** No change since the last meeting.
- **Time & Talent Surveys:** These are for people looking to become involved in new ministries or changing/adding to their current work. It's also an opportunity for new members to become involved.
- The **Parishioner Map** is complete.
- The **Personnel Manual** update is ongoing and will have input from Cn. Dede Moore.
- The **Youth Contact Form** work is ongoing as we continue to work with Chancellor Judy from the Dioceses and a subteam from the BC.

New Business:

- No additions to March's commission reports.
- Outreach Committee will create a series of short monthly presentations called "**Minute for Mission.**" The goal is to both educate parishioners about the various organizations we support as well as letting parishioners know how to support them.
- **The Copper Crusade** is ongoing, and it would be a good idea to remind people that the money collected goes to Charles Smith and the work he's doing in Uganda.
- **Updates on Charles Smith's mission work in Uganda.** The check has come in but has not been deposited. We need to find out how to get the money to him. He did not get the grant he applied for, however, Ken and Carla Robinson stepped in to fund it. We need to contact and update him about these developments.

- **Attendance for Easter services:** 32 people for Easter Vigil, 35 people for the Easter sunrise service, 140 people at the 9:30 combined Easter service. There were between 25 and 30 participants for the other services during Holy Week.
- We discussed purchasing some **additional chairs**. The ones found online will cost about \$59.00 including shipping. We could use Memorial Fund money for the purchase. We did not run out of chairs for the combined Easter service. Sarah R proposed that we buy 20 additional chairs. Part of the reason for this is to avoid taking chairs from the choir's area. Additionally, some could be added to the chapel area and used for larger social events so we could avoid using the metal folding chairs. We agreed to table the discussion until next month so that more BC members would have input. Some aspects to consider include where the chairs would be stored and whether we should wait until the floor is done.
- **The Audit:** Mother Hillary asked for volunteers to help with this. She will get in touch with other parishes to see if they've already started and/or still want to be involved with the opportunity to help review another parish's materials for completeness. We also talked about bringing in additional people who have a financial background to assist with the audit. The experienced team could teach newcomers. Steve Miller has worked on the audit before. Bill Fagan put in between 10 and 15 hours on the last one, and Tim did 25% of the work overall. The audit has to be submitted before the deadline otherwise we will be considered as a parish in good standing and not able to vote at Convention.
- **Cathedral Day** is Saturday, May 2.
- **Convention** is October 24-25, 2025 and will be completely online. Chelsea Reeder and Guy Fulton are our representatives. It's open to everyone.
- An **insurance check** has been issued for recent repairs. The insurance will pay \$4,300.00. This will more than cover the repairs we need.
- **An estimate came in from Kevin Gilman from KG and Sons regarding the drywall estimate.** To install the floor, touch up and repair the bottom of the walls would cost a little over \$2,600.00. This does not include any painting and trim but would include drywall. The trim and caulk to repair it is already purchased and is here. See separate document regarding a vote on accepting the estimate.
- St. Paul's in Bremerton has invited us to share a booth at **Kitsap Pride**. Our financial contribution would be between \$75 and \$100. The redesigned pamphlet should be finished by then. Sarah R moved that we give up to \$100. Dave seconded the motion and it passed.

Items Added to New Business:

- **End of Year Celebration.** Sarah R would like to have an end-of-year/graduation celebration to recognize all the youth who have participated in Godly Play and as acolytes at the 10:15 service on June 15. Godly Play will continue through June 22. She noted that there are no high school students graduating this year. Marj

suggested it would be a good idea to keep track of the year our younger parishioners were born so we don't miss any important dates.

- **Mortgage:**
 - Mother Hillary would like Jim to come up with short "elevator speeches" about financial needs or issues, such as the septic repair, so if parishioners want to donate to a specific cause, they can do that.
 - When he returns, Jim will meet with Dennis Tirney and Jim Beckwith at the Dioceses to address the issue of the high interest rate and how that doesn't allow us to pay down the principle.
 - Jim will prepare some information for the BC regarding the mortgage for BC members so that we can answer parishioner questions if the need arises.
 - Sarah R moved that we should have a separate meeting to discuss the mortgage and our options. Tim seconds and the motion passes.
- At next month's meeting we should establish who is the contact person for each of the BC's commissions.

Monthly Reminder regarding the 2025 Mutual Ministry Agreement:

Welcoming (Gather)

Specific and measurable goal(s):

- Redesign our promotional materials, including a welcoming pamphlet and pew contact card.
- Host more newcomer events.
- Develop a process for following through with first-time visitors.

Big picture: Continue to be warm and welcoming. Become even more intentional about how we invite, welcome, orient, and integrate new members.

Organization Inventory and Communication (Grow)

Specific and measurable goal(s):

- Create an organizational information tree that captures all the activities and ministry teams in the church and which BC commission they fall under, as well as job descriptions for volunteer opportunities.
- Update the website.

Big picture: We want people to know what is happening at church, when it's happening, and who is running it so that they can join in!

Outreach (Go):

Specific and measurable goal(s):

- Plan and execute a "red-shirt activity" where St. Antony's members do a service project out in the community together.

Big picture: Continue to develop our presence in and impact on our neighborhood.

Upcoming Dates to Remember:

- Convene is May 31. It's an in-person gathering hosted by Everett Community College Workshops will be offered.
- Next joint service will be on August 24. It will be an instructed Eucharist followed by the Annual Picnic. We need to check and make sure that the date is the 24th and not the 17th.
- Bishop's Visit on October 12. Some aspects of this to consider include giving him a sense of the history of St. Antony's and whether we should have an offering that day for his discretionary fund.

BC Meeting Dates:

- Sunday May 25- BC Meeting (Memorial Day Weekend)
- Sunday June 22- BC Meeting
- Sunday July 20- BC Meeting
- Sunday August 24- BC Meeting (Sunday after Church picnic)
- Sunday September 21- BC Meeting
- Sunday October 19- BC Meeting
- Sunday November 16- BC Meeting
- Sunday December 14- BC Meeting

Closing Prayer

Meeting ends at 1:45 p.m.

Minutes submitted by Cris McCarty, Clerk of the BC