

BC Meeting Minutes May 19, 2024

Meeting Place: St. Antony's Episcopal Church, Silverdale, Washington.

Members Present: Holly Foley, Reverend Hillary Kimsey+, Kathy Avery, Esther Osborn, Cris McCarty, Jim Foley, Tim Van As, Marj Zantek, Dave Peterson, and Melanie Reeder (via phone).

Members Absent: None

The meeting was called to order by the People's Warden at 11:50 a.m.

Announcements:

The first order of business was the distribution of Thank You cards. Cris took one for Guy Fulton for his ongoing help and commitment to providing technical services.

Marj Zantek noted that she was present at April's meeting but had been left off the roster.

Holly Foley moved that we accept the minutes from March's meeting.
Esther Osborn seconded and the motion passed.

One new item was added to the meeting: **There was a discussion of forming a committee to create a banner to use if appropriate when our members attend the new Bishop's consecration**

Treasurer's Report:

Jim Foley presented the report and there was a discussion of the following:

1. VBS organizers would like to pay someone to help manage the smaller children who attend. Esther Osborne moved that we accept the motion to pay our nursery attendant. Marj Zantek seconded and the motion passed.

Vicar's Report:

Refer to notes sent out previously in BC reports

Old Business:

Wall Calendar: Holly Foley moved that we give Melanie Reeder the ok to purchase the cork/white board as she researched. Marj Zantek seconded the motion and it passed.

Security Cameras: One of the cameras needs to be reset often as the WIFI is weak in that location. The company that cameras use is Abode. When triggered, a motion sensor will

engage and stay on for 30 seconds. The cameras provide coverage for the parking lot, entry, pavilion, playground, front field and the back of the church. The recordings made from the surveillance will be retained for 30 days. Mother Hillary+, Jim Foley and Holly Foley have access to the cameras. This system has lots of other possible monitors such as water, entry and windows, alarms, but at this time, just the cameras.

WIFI Upgrade: Work on this will be done with the Kitsap County upgrade, but we can add repeaters to extend the signal beyond the mechanical closet in the sanctuary.

Water Damage:

1. The trim around the baseboards has been completed.
2. The closet repair on ceiling needs to be painted. There is also a bubble in the women's bathroom and in the Godly Play room.
3. There is slight water damage on the Altar Frontal, the Fair Linen and the Corporal. The stains on first two items are on the top and can only be seen by the altar party. The Corporal has been cleaned.

Memorial Fund:

1. A Standard Operating Procedure has been created. Using this as a template, it will be adjusted for the descriptions for other funds. Mother Hillary+ will continue to work on this. In the future we think it is important to date each document, this to be included in the footer of each procedure.

New Business

Prayer Chain: Kay Kellogg is working with Mother Hillary+ to streamline and inform the congregation of how to access.

Bereavement Leave: It was noted that the LOA mistakenly did not include Bereavement leave and should be amended for next year. M Hillary+ used 3 days this year for her trip to her home for her grandmothers service.

Renters: Payments are up to date. Meeting will be set with tenants and Mother Hillary+ to discuss updated lease. Currently, there is no pet policy in place and there needs to be one. Any contracts must be approved by the Diocese.

Year round Stewardship: Parishioners would like to know how their pledge money is being spent (General Fund). Additionally, it is possible for church members to designate where their contributions should be used (e.g. Altar Guild, Flower Ministry).

Vacation Bible School (VBS): August 19-23. Marj Zantek will talk to the congregation about this in July. Marj also requested \$300 for a starter kit which would provide a general overview and lesson plans. The rest of the supplies we might already have on hand.

Holly Foley made a motion that this money be allocated. Marj Zantek seconded the motion and it passed.

Adult Formation: Esther Osborne will talk to the congregation in June about Adult Faith, bible study etc.

Septic System: We received a quote from Kitsap Septic Design regarding what will be repaired and how much it will cost. We will explore whether we can use money from the church insurance to pay for repairs. Additionally, other options were mentioned including using money from the property insurance since it was an unusual expense. Several parishioners have provided funds to help offset the cost. The Endowment Fund also has money that might help with repairs.

College of Congregational Development (CCD): Both Marj Zantek and Esther Osborne are in the second year of the program. Since it's expensive, there was a discussion about whether St. A's could subsidize some of the cost. There are also scholarships available.

We also talked about making sure that we're clear about what project should be the focus of the program as this is an investment in the church.

Further discussion of how to pay for this will occur at the next BC retreat.

Updating Signage (Sign Team): Some members the BC who are also involved with Landscape Team (Dave Peterson, Marj Zantek, Bill Fagen, Betty Fabry and Cris McCarty) will undertake a discussion of the signage. The possible designs will be presented to the congregation for approval. The sign/s should be up by October.

Women's Social: The date for the first gathering is June 27th. Loretta McGinley will chair the Women's Social Committee. They are asking for up to \$500 so the event can be catered. The money could come out of the Parish Life/Fellowship Fund. Kathy Avery moved that \$500 be allocated for this event. Esther Osborne seconded the motion and it passed. Some additional money might be needed for the parish picnic, but the cost of the picnic has not yet been determined.

Benches: There was a discussion about purchasing 2 outdoor benches that could be installed near the play area. The money for this would come out of the memorial fund. The cost of buying 2 would be \$284. Dave Peterson moved that the money be allocated. Holly Foley seconded and the motion passed.

Esther Osborne moved that we adjourn the meeting. The meeting adjourned at 1:24 p.m. Next meeting will be June 9th at 11:45 am.

Submitted by Cris McCarty, Communications