

St. Antony of Egypt Episcopal Church  
Bishop's Committee Meeting Minutes  
April 14, 2024

BC Meeting Minutes April 14, 2024

**Members Present:** Holly Foley, Reverend Hillary Kimsey, Kathy Avery, Ester Osborn, Cris McCarty, Jim Foley, and Tim Van As, Melanie Reeder (via phone).

**Members Absent:** Dave Peterson

The meeting was called to order by the People's Warden at 11:50 a.m.

**Announcements:**

Carol Nau fell this past week and broke bones in her arm and foot. Suzanne Brock Chelsea Reeder had an accident involving a horse but is okay.

There will be a change to the prayer chain in that Kay Kellogg will be taking the lead and is looking at a box for request for prayers and a link to add prayers on website.

The first order of business was the distribution of Thank You cards to be sent to Joann Richardson, Chris Eisenberg, Linda Robuck, Christina Morris for their hard work during Holy Week.

Holly Foley moved that we accept the minutes from March's meeting. Esther Osborn seconded and the motion passed.

No new items were added to the meeting.

**Treasurer's Report:**

Jim Foley presented the report and there was a discussion of the following:

1. The potholes leading up to the renter's house were fixed by renter.
2. Smoke detectors were replaced by renter
3. The check for March's rent has not yet been received.
4. The replacement check from the dioceses arrived from the DIS fund for search.
5. The money for the remediation of the water damage to church will be posted in next month.
6. Check signing privileges have been submitted, but the paperwork was misplaced at the bank. It has since been resolved.
7. Mother Hillary needs a new card for the Vicar's account. The old one has expired.

## **Vicar's Report:**

- We have 16 new church members.
- There were 101 in attendance at the Easter service.
- There was a discussion about having a dedicated coffee hour for newcomers. Melanie will coordinate this. She will speak with the newcomers and get a list of names and contact information. Melanie has been greeting our new members and will coordinate the coffee hour. Mother Hillary has also been reaching out to newcomers.
- Cathedral Day is on April 27<sup>th</sup> from 9:00-12:00. Anyone who wishes to go should speak with Mother Hillary so that she can make sure everyone has a meal ticket.
- The intro class will keep going as there is still a lot of interest.

## **Old Business:**

**Wall Calendar:** Melanie Reeder has finished looking into the various types of white board/cork board and recommends a product that has both a white board, which is magnetic and of high quality, and a cork-board. It has a divider in the middle. It also has a strong tray for holding dry erase pens and is of sturdy construction. She anticipates the price will be between \$300 - \$360.

A motion by Mother Hillary was made to allocate \$350 for this purchase. Tim seconded and the motion passed.

**Security Cameras:** The project requires a certified electrician rather than a general contractor. Right now, there is need of two outlets in the attic. Dave Peterson is a certified electrician and Tim offered to help Dave as well as provide a crew to help with the work.

**Update on Burst Sprinkler/Insurance Claim:** The money has arrived to pay for the damage. We received \$13,000.00 to pay for the water damage and \$7,000.00 for general repairs. Additionally, \$2,500 was allocated to the Altar Guild to pay for the damaged linen. Mother Hillary remarked that the altar cloth's stains were only visible to the altar party. Mother Hillary has contacted J. G. Handyman (Joey Garcia) about the work and they have agreed to donate the labor. The materials for the baseboard molding will cost under \$200. Anything left over could go into a maintenance fund. There is also an endowment that is dedicated for major building repairs.

**Work Days:** The first Saturday of each month is dedicated as a work day. Right now the major task is mowing the grass. Sandy Martin has offered to feed the workers. She has also donated a new coffee pot.

## **New Business**

**Church Picnic:** Announcing the picnic would happen after the combined service on August 18. Tovi Andrews is willing to help. We need to see who else is interested in organizing.

**Possible Rummage Sale:** Tovi has asked that we keep this in mind as it could be a good source of income. She would like to come in and present her ideas to the B.C.

**Donation to Salvation Army:** A discussion about whether St. A's should donate \$1,200.00 this year from the Brandenburg fund as requested by volunteer Donna Hilton and Janet Stellar. This resulted in an exploration as to whether the organization was now GLBTQ+ friendly as it had not been in the past. The Salvation Army's website indicated that they were and Esther moved that we disburse this money, Tim seconded and the motion passed.

**Other Donations:** \$710.00 was sent to the Central Kitsap Food Bank, \$200.00 to the fund for BIPOC clergy, and \$320 to the Friends of the Episcopal Church in Jerusalem.

**Bpod Duties and Concern about the Nursery** were discussed. A sign-up sheet for Bpod responsibilities was circulated. There was a reminder about making sure there was enough toilet paper and making sure the toilets weren't running. Christina Morris said that the nursery was very messy after coffee hour because some of the children were taking their snacks there. Tim Van As made an announcement during today's service asking parents to help cleanup and, in general, be aware of the messes their children make.

**Rental Property:** A potential rent increase was discussed. Tim suggested that we ask the renters what they are able to pay. Tim volunteered to join Mother Hillary and talk with them after speaking with David Sorrell who had been a point of contact with them. Their current rent is \$2,200.00/month. The property tax for that parcel is \$4,200.00 per year.

**Year-Round Stewardship:** We discussed the possibility of having members of the congregation give short talks about how they are involved with stewardship. Additionally, presentations from various ministries (Altar Guild, Eucharistic Ministers, etc.) would educate parishioners about the roles and responsibilities of each ministry. This would help keep stewardship in mind. Jim noted that people tended to over pledge and under contribute.

**Disseminating Information:** Tim asked what channels are used to inform parishioners and possible newcomers about church events. Currently the following avenues are used: Website & Facebook; in-church announcements, weekly happenings (distributed through email), monthly newsletter (distributed through email with hard copies available), mailers, banners, emails that are separate from weekly happenings and the newsletter. Currently

there doesn't seem to be a clear process and it would be helpful to get that clarified. Mother Hillary noted that even with all the signage and information available through various platforms, there were those who still asked about services and times.

**Pastoral Care Commission:** This ministry includes a prayer chain and LEV (lay eucharistic ministers). It was suggested that the contact person should be someone on the B.C. (It is Kathy Avery)

**New Dishes:** Holly said that we only have 22 small plates and 26 soup bowls, which aren't enough, especially for an event. She asked for \$360 to purchase 50 medium bowls and luncheon sized plates. Marj moved that we approve this purchase. Kathy seconded and the motion passed.

**Flower Guild:** The first Monday in May we would have a special offering intake to support the flower guild. (Note: Heather C will be sharing about this in May)

**Clergy Salary and the New Pay Levels:** The "E" level has been eliminated. Salaries are based on the size of the parish. Based on membership, we would stay on the "D" level. Mother Hillary's salary was negotiated during the search process. At present, moving to a different level, which would result in a higher salary for our Vicar, doesn't seem likely. The designations do not take into account education or experience just the number of years the priest/vicar has served in the Diocese. We acknowledged that the salary should be commensurate with what parishioners can support. . Mother Hillary asked that we respond to the questions sent out in an email on April 11, 2024 and then discuss the answers.

The date of the next meeting was changed from May 12, 2024 to May 19, 2024.

The meeting ended at 1:30 p.m.

Submitted by Cris McCarty, Communications