

St. Antony of Egypt Episcopal Church
Bishop's Committee Meeting
Sunday, November 19, 2023

The Bishop Committee meeting started at 11:55 am

Attendee's present: Mother Hillary Kimsey, Loretta McGinley, Holly Foley, Jim Foley, Esther Osborne, Dolores Perreira, and Julie Sherwin,

Opening prayer: Led by Loretta McGinley

Gratitude reflection: We did a brief gratitude reflection.

Review/Accept Minutes from BC Special Meeting:

Julie moved to approve October 15, 2023, minutes Holly seconded, motion passed.

Additional items for agenda?

Hose Bib and Order of worship

Treasurer's report:

Jim has spent much time working through difficulties associated with the change to QuickBooks, including the discovery of an incorrect UBI (Unified Business Identifier) and efforts to correct it. On the upside, St. Antony remains in the black.

Old Business:

Welcome plan: Mother Hillary shared that she has one more home to visit for the planned small group gatherings. She has visited with an estimated of 50 parishioners that has visited with and feels welcomed.

Mutual Ministry Review: Since Mother Hillary's arrival, mutually agreed upon goals were developed:

1 - Mother Hillary will begin getting to know members of the church and meet parishioners in small home settings.

2 – A celebration will be planned for the installation of Mother Hillary by the Bishop.

3 – The BC will support Mother Hillary in the organization of the Church website and employee handbook.

4 – The Mission will extend itself into the community to coordinate with other churches in a mutual ministry and outreach. (e.g., Thanksgiving, Trunk and Treat, Food in gathering for Food Bank and Salvation Army meal plan)

Several goals have been met and others in the process. Mother Hillary shared she is working to begin an Episcopal 101 (Newcomer's Class) between services in January to prepare any parishioners who may be interested in confirmation. There will be a special coffee hour on January 7th to get to know some of the new members. Mother Hillary proposed hiring a consultant to further develop the ministry goals and facilitate the retreat. Loretta made a motion to hire the consultant, Julie seconded the motion, motion carried.

Celebration of New Ministry/St. Antony Feast Day 1/17/2024: It is confirmed for St. Antony Feast Day on Wednesday, 1/17/2024 at 6 pm with our presiding Bishop to attend. Tovi Andrews has agreed to plan the reception for this event.

Stewardship - Time and Talent: Loretta will work with Holly on updating the Time and Talent survey and will share with the BC when it is drafted. The survey will be sent in an all-congregation mailing in January.

Building updates –

The Landscape Service and the Pest Control companies have begun working on the premises.

Church Security: A work in progress.

Website –

Sarah Rogers has been diligently working on updating the website and Mother Hillary on the Facebook, this is an ongoing effort.

Building Use Requests –

With a past event that took place on 4 November and a few upcoming ones a discussion to work on the Building Use Policy needs to be finalized for future use and a suggestion was brought up about finding other ways to put it out there with our parishioners and community on St. Antony's events.

A request for a weekly children's music class to be held at St. Antony's was received. Class would be held every Tuesday morning from 10:00 to 10:45 am on a long-term basis. There was discussion about the request, with general consensus it may be beneficial for a greater community presence. She also made a motion to approve this weekly music group every Tuesday morning for children ages birth to five with a fee of \$50 per class – prepaid for the month - along with a security deposit of \$250. The group will also provide a COI (Certificate of Insurance) and attend St. Antony's Safeguarding class, Holly seconded, motion passed.

Loretta will reach out to the requestor to coordinate a visit to the church before they make their final decision about use.

Convention 28 October: Mother Hillary to work with Marge and Kristen to give highlights of the convention and put in a summary to report it during both services.

New chairs for gathering room: Loretta shared with the BC on options to replace sixteen chairs to be stationed in the gathering room. There was discussion and consensus to use money from the Memorial Fund for the purchase. Holly made a motion to purchase sixteen chairs at \$32.82/per chair from Advantage Church Chairs for a total with shipping came out to \$774.13, Esther seconded the motion and passed. Upon receiving the new chairs Holly will post on Facebook marketplace for the old chairs. Recommendation was made to develop written guidelines for use of the Memorial Fund to guide future expenditures.

Fall Food Drive: Donations of food and monetary donations were collected, Mother Hillary to work with Tim on the final drop off and will be giving the funds so a photo opportunity to be taken.

Recruitment of BC members: Some of the parishioners were approached by a few BC Members and will be continuing to search.

New Business:

Review Advent/Christmas schedule and Kitsap Sheriff's office:

Greenery – Tentative date of Saturday, December 16th and needs to be confirmed with Altar Guild
Christmas Eve – 9:30 am service, 5pm and 10:30 pm / Christmas Day – 9:30 am

Sheriff Office to do a presentation on preventing Fraud to be on 12 December at 12 pm noon, anyone welcome and will be making announcement.

Development of staff personnel guidelines: An ongoing effort, Mother Hillary will reach out to other churches on ideas for Music Director's job description and salary.

Welcoming – To be discussed at the next meeting.

Exploration of improving acoustics – sound engineer to be discussed at the next meeting.

Annual Meeting: Will be held on 21 January 2024 with a joint service at 9am, Annual Meeting to be followed along with the Bishop's Committee thereafter.

Glad Tiding topics is due 21 November 2024.

Additional items –

Hose Bib for the trees beside church building: To be discussed at the next meeting.

Order of worship: To be discussed at the next meeting and/or asked at the Annual Meeting.

Next BC meeting is scheduled for 17 December 2023

Meeting adjourned at 1:34 pm

Submitted by: Dolores Perreira