

St. Antony of Egypt Episcopal Church
Bishop's Committee Meeting
Sunday, May 21, 2023

The Bishop Committee meeting started at 11:54am

Opening prayer lead by Loretta M.

Attendee's present: Loretta McGinley, Holly Foley, Esther Osborne, Tim Van Nes, Jim Foley, and Dolores (Dee) Perreira

Review/Accept Minutes from BC Special Meeting

Holly moved to accept the minutes Tim seconded, motion passed.

Additional items:

Church Calendar

Church Picnic

Update on Cleaning

Phishing Update

Treasurer's report:

Pretty straight forward with the report, QR code is working well and will work with Guy to have it placed in the Facebook.

Old Business:

Event Planning – Loretta, Holly, Cheryl, and Benny met with an Event planner and received useful information. Loretta shared that she had a zoom call with the legal team from the Diocese and spoke with Judy Andrews with additional information and will reach out to the church insurance group. Other research will need to be done so Dee has volunteered to explore further, and she will reach out to Cheryl and Benny to confirm their interest.

Church Security – Jim emailed BC with options on security costs and BC has agreed with Abode Security System plan to start with a minimum-security alarm system. BC also grants to replace the Godly Playroom with a door lock, Nursery room with door lock and a see-through window per guideline and in the Kitchen, there will be a door with lock and the other with a dead bolt. Holly made a motion to confirm placing three door locks and window in nursery, Esther seconded, motion passed.

Playset Update - Holly shared that gravel and composite board is in order per John Stockwell and will need to purchase two locks for the two gates.

Maintenance Plan for building and grounds – Tim has created a spreadsheet of the maintenance summary and will share with the BC via email. He will touch base with John Stockwell on projects.

Financial Audit – Jim will work with Dave Peterson and Steve Miller on the Financial Audit. (Thank you, Jim!)

Decluttering Church – Holly found more boxes and will need assistance in moving them, Tim has volunteered to assist. (Thank you, Tim!)

Search Committee Update - Sarah Rogers will set up a zoom call with the BC and search committee to update as candidates have been received and they will continue with the screening process. She plans to update the congregation on the status of the Search Committee next Sunday; they are beginning their second round of vicar candidate screenings on June 1.

New Business:

Coverage for Linda – Guy has graciously stepped up to assist in areas that is needed while Linda is recovering and there will be no June Glad Tidings. (Thank you, Guy!) and Holly has also stepped up to cover Loretta's place while she was away. (Thank you, Holly!).

Paper reduction for Sunday bulletin – Holly had suggested maybe going away with paper program either go back to the Book of Common prayer or maybe summarize the service program on one page back-to-back or two pages. BC compromised with eliminating certain items from the service program and condensing it.

Keys – A lockbox of keys was found with old keys that were in them. BC has agreed to designate a place to put it up and consolidate them. Holly made a motion to mount the lockbox of keys and Loretta seconded, motion passed.

Supply priest coverage – Loretta will be working on getting contacts for August and included September priest coverage. Shane Carlson's sent email to borrow a vestment for June 24th and will cover the Sunday, June 25th service Holly to reach out and confirm.

Pastoral Care – Holly met with Sylvia, Marge, Gail, and Carolyn all of which will volunteer to serve as Pastoral Care team and they have recruited Janet Stellar from the 8am service, they will meet on June 8th.

Septic problem with rental house – David Sorrell informed us that he contacted Kitsap Septic to help resolve the backed up septic matter in the rental. He has also agreed to be the point of contact for the rental. (Thank you, David S.!) Also note that Benny has agreed to take care of our lawn for the property and if we need any other help to reach out. (Thank you, Benny!)

Requests for building use – Two requests came in for the use of the Sanctuary. Melanie Kurtzbein, Violin Teacher request June 20th from 6-9pm for a Studio Recital with 15 students. BC has agreed to charge \$100 for three hours plus \$250 refundable security

deposit. Loretta made a motion to accept \$100/3 hours plus \$250 security deposit, Tim seconded, motion passed.

Kitsap Music Teacher Association for Young Musicians in November from 8:30 am to approximately 5:30 pm. BC agreed to charge \$250 piano tune up, \$250 refundable security deposit and donation. Holly made a motion to accept, Esther seconded, motion passed.

Church event – Any church event must go to the BC for approval, however a concert hosted by Chris Eisenberg, OC College Music Faculty was reserved for May 27th and two church members will assist in this event as the BC was not aware of this.

Additional items:

Church calendar – Father's day event, root beer float after the second service, Loretta will check with Julie on this event.

Church Picnic – Last year's BBQ picnic was a hit and will continue its tradition. BC has declared a tentative date of Sunday, August 27th. Dee volunteered to find a point of contact to lead this event and will reach out to Tovi Andrews and Carrie Rivers for interest.

Update on Cleaning – Dee shared with the BC that Talia from Glam Team does use SA supplies and cleaning equipment. If SA prefer, they use their own then the charge will be \$250 rather than \$150. The point of contact with the Glam Team has been updated to Dee and she just received the contract so she will review it.

Phishing email/text – Guy has sent a mass email to the congregation informing about a scam email and/or text. He will assess this situation further.

Next BC meeting is scheduled for Saturday, June 24th at 9:30 am at SA.

Meeting adjourned at 1:32pm

Submitted by: Dolores Perreira