

St. Antony of Egypt Episcopal Church
Minutes of the Bishop's Committee
November 11, 2021, via ZOOM

The Bishop's Committee meeting was opened at 6:38 pm with a prayer lead by Dave P.

Attendee's present (in-person): Peter Stockwell, Craig Vocelka, Linda Robuck, Dee Perreira, Esther Osborne, Penny Whitney, Loretta McGinley, John Stockwell and Dave Peterson. (zoom): Julie Sherwin, Emily Nickerson and Jim Foley

Bible study read by Esther O. and discussed by BC

Review of Minutes:

A correction request made by Penny W. under the Lord's Diner section. It should be stated "The Lord's diner could use a replacement freezer". Penny W. moved to amend the minutes, Esther O. seconded, motion passes.

Treasurer's Report:

Per Jim F. he stated, "*it wasn't pretty last month as it looks like we were roughly \$4,200 behind what was budgeted for the month, which translated to the ugliness of the bottom line.*" He also noted that there was the second half of the property taxes due along with the water bill of \$1,100. A suggestion was made that we should check on the irrigation system with David S. to maybe turn it off and Dave P. volunteered to check with David S. (*Thanks Dave!*). Jim F. also shared that next month there will be a \$400 bill for Intelli Corp to continue to conduct background checks, which is required by the Diocese of Olympia for those that have keys to the church. We are about halfway through, and Jim F. was informed that they may reimburse us, but we will see how that works out.

Peter S. asked Jim F. a question as it came up for the Profile Committee. "*Do we have funds for the Profile Committee?*" Jim F. replied yes there is a budget of \$19,000 under the DIF (Diocese Investment Funds) for the search of the new vicar. So, Peter S. will inform them of this and will also include that the Diocese is paying the first \$500 then after that the bills will start rolling in and we will go from there. One of the expenses to incur will be a survey which is called "CAT – Church Assessment Tool".

Old Business:

Playset – Julie S.

Peter S. shared that a total of \$3,300 has been collected. Julie S. mentioned that the playset cost is between \$7,000 - \$8,000. With that said, Peter S. we will keep updating as we go along.

Septic repair report – John S.

Whitworth task has been completed on Friday, Oct. 15th and now the risers are sealed and that we didn't pay for it, thanks to Kerry from the Health Dept. for her support. Penny brought up about a sewer alarm and John S. mentioned that it does that when it's full but should not have that problem anymore.

Building Use Policy – Peter S.

Will be revisiting this when we can finalize who will be our Building Use Coordinator and will follow up again soon.

Transition update - Peter S.

A letter has been sent to Maeve that Marty Whitaker will be the liaison to the BC on the transition and will update each month to keep us informed. A search and profile committee has already been established by Peter S. We will continue to be updated through the process.

Project Resource update- Deacon Bill T./Loretta M.

Loretta M. shared that the letters went out and will be collected on Sunday, Nov. 21st at the Ingathering and for those that didn't return it then will be receiving a phone call. Loretta M. also shared that she was approached regarding being asked for monetary donations. Peter S. along with others replied with comments and/or suggestions and unfortunately the timing was probably during the busy month. With that said, we should assure anyone that when help is asked, we are looking at time, talents, and treasure and yes if you are able to donate money then great but if not it's okay too. Loretta M. commented that she just wanted to share with the BC because we should feel approachable to hear other concerns so we can address it. *(Thanks Loretta!)*

Establishing tech budget line item – Peter S.

A discussion on establishing a tech budget was brought up as Guy has been donating his time and now Bill Fagan is learning too, but for future thought we should compensate for the livestreaming and will be brought up at the Annual meeting. Another topic was brought up was the social media aspect, so Josh Hornbeck is the Technician from the Diocese, and his name and number was given, and Dee P. volunteered to reach out to him about social media. We will revisit this again!

New Business:

PEO use of facility in December – Peter S.

PEO will be using SA in December and that has already been scheduled and taken care of.

Thanksgiving Service advisory - Craig V.

Peter S. offered to do a "Thanksgiving" service on Wednesday, 11/24 at 7pm. Craig V. will announce it on Sunday service.

Larger Nativity Scene for Nave – Craig V.

Peter S. shared that Craig V. would like to request a larger Nativity scene for the Nave as the one they used last year was too small. Craig V. has one and will bring it to the church to see if it's a decent size and maybe donate it, but if somebody has one then that would be great.

Advent supply vicar – Craig V.

He reminded the BC that in December he will not be available and has someone to cover those services. Peter S. reminded the BC that it was noted in the Letter of intent that Craig V. was not going to be available in December and thanked Craig V. for taking care of the supply for the vicar.

Men's breakfast and greening of church – Peter S.

Peter S. shared that the Men's breakfast club will take place on Saturday, Dec. 18th at 8am to have breakfast, do gift exchange and have fun. Thereafter, the creating and preparation for the greening of the church will follow at 10am. Then on Sunday, Dec. 19th after church we will place the wreath up between 12:30 pm – 1pm.

Christmas Eve services – Peter S.

Craig V. asked if we wanted to do one or two services. Julie S. shared her view on having two services and suggested one. The outcome was (Friday, 12/24) Christmas Eve @ 8:30 pm, (Saturday, 12/25) Christmas Day @ 9am and then Sunday, 12/26 will be the normal service schedules at 8am and 10:15 am.

Epiphany Dinner on January 6, 2022 – Peter S.

Dinner and a cake? Potluck for the Epiphany Dinner has been voted in for Thursday, January 6th. A short service will be conducted by Craig V. at 5pm then dinner to follow at 6 pm. Dave P. volunteered to be one of the Kings and Peter S. will reach out to Chelsea R. to coordinate. John S. will check with Jane on the cake so that we can start the Epiphany traditions.

Annual Meeting on January 29th (Saturday) at 10am – Peter S.

The Annual Meeting will be discussed and finalized on the next BC Meeting in December. There are four open positions for the BC and will need to find replacements. Peter S. will reach out to Charles to see if he has information for the Annual meeting. John S. commented that we need to clarify the criteria on finding replacements. Loretta M. created a list of potential candidates and some of the BC volunteered to contact them.

Dick S. & Cathy Abrey – Penny W.

Melanie R., Mark W. and Gayle - Peter S.

Carol Wedeven, Jean Miller & Suzanne B. – Dee P.

Holly F. – Jim F.

Continuation - Annual Meeting on January 29th (Saturday) at 10am – Peter S.

The new BC will elect the Wardens, both Bishop Warden and People's Warden as there is no Vicar placed. BC will need to have their annual reports as well.

Additional discussion:

Gap in the main entrance door – Loretta M.

Loretta M. had brought to the BC's attention that the main entrance door (red door) has a big gap and was wondering if there is something we can do about it. It seems that air and bugs get in easily. Jim F. also commented that the bottom of the door seems to have a big gap as well. John S. will investigate further.

BPOD:

Penny W. asked if Peter S. to show how to lock the windows, Peter S. also noted that we need to be sure we check the nursery door and maybe there should be a check list to make sure everything is closed properly. Julie S. agreed that a checklist would be good to have.

Craig V.'s housing allowance request – Peter S.

A motion to confirm Craig V.'s housing allowance was needed, and the breakdown consists of \$2,604.97 mortgage + \$200 utilities + \$206 taxes = \$3,666.47 Total
John S. made a motion to accept his housing allowance, Penny W. seconded, motion passes.

Reports or other discussions from Wardens and Commissions:

N/A

Adjourn BC meeting at 8:21pm

Submitted by Dee Perreira