

St. Antony of Egypt Episcopal Church
Minutes of the Bishop's Committee
June 10, 2021, via In-Person and/or ZOOM

The Bishop's Committee meeting was opened with a prayer lead by Peter Stockwell.

Attendee's present (in-person): Vicar Bill Fulton, Peter Stockwell, Dee Perreira, Bill Thaete, John Stockwell, Esther Osborne, Penny Whitney, and Emily Nickerson, (zoom) Jim Foley, Julie Sherwin, Loretta McGinley, and Chelsea Reeder

Fr. Bill lead a Bible study on 1 Corinthians 4:1-2

Review of Minutes:

Peter S. and Penny found a minor discrepancy of Craig's last name initial as it should have stated with a "V" not "D", other than that Peter S. made a motion to amend the minutes and John S. seconded, motion passes.

Fr. Bill shared that Peter S. will not be present for the original set BC Meeting on July 8th and asked if moving it July 15th would be okay. No comments mentioned in postponing the date so next BC Meeting will be on for July 15th.

Treasurer's Report:

Fr. Bill shared the Treasurer's report on screen and opened the floor to Jim F. and Jim F. shared what was stated in the email and said "we are still well in the black for the year and doing better than expected, "looking good right now" and hopefully returning into church and holding more events will help with that over time". Fr. Bill asked if the expenses are on budget and Jim F. conquered it is. Penny made a motion to accept the Treasurer's Report and Esther O. seconded, motion passes.

Old Business:

Estimates for cleaning Services – Bill F.

Fr. Bill contacted three cleaning services for bids at 2x a month:

Wonderland Cleaning \$290 / April \$272.50 / Three Green Team Cleaning \$400

Fr. Bill expressed his concerns and recommended Wonderland Cleaning. Dee P. inquired about a cleaning contract and John S. suggest that a contract is probably good and maybe we can give a provisionary period of three months and Peter S. included liability as well. Fr. Bill liked the idea and Dee P. offered to draft a contract and will present to BC to approve. Fr. Bill asked when we would like to get this cleaning service started so John S. stated maybe July 1st and made a motion to attain Wonderland Cleaning LLC with estimates of \$290/month and Penny W. seconded, motion passes.

Septic Repair – Bill F.

Fr. Bill expressed his concern about the septic repair as it needs to be repaired as soon as possible. Whitworth Excavating who obviously did not do a good job is willing to repair this and gave an estimate of \$1,177.00. Fr. Bill also contacted Aquarius Septic and Kitsap Septic and both companies have turned down this job. Comments and suggestions were made by Loretta M. and John S. along with some areas that had valid points. Moving forward, John S. will contact DCD (Dept. of Community Development) to find out who did the inspection and if there is a recourse. (Thanks John S.)

Building Use Policy – Peter S.

Peter S. shared that there was a meeting held with Dee and Penny and went over the wonderful document. There were changes made, comments pointed out and notes on certain contents discussed and was brought to the BC. Other notes were shared by the BC that will be included. There was a discussion on the position that would oversee this Building Use Policy along with any events happening at SA. After a few collaborating a final agreement of having a paid position for a “Building Coordinator” be approved and will be discussed about whether it be hourly or on a commission basis. Loretta M. made a comment as her main inquiry on the Building Use Policy was who determines using SA and who will oversee what goes on. Peter S. then acknowledged Loretta M. with the changes that will take place on the Building Use Policy and that yes, the Building Coordinator would oversee any events that takes place in our outside of SA and whether it be for a one time or on-going type.

Other contents have included:

A before picture of how each rooms look so when the client is done, they can put things back as it shows

Fees for godly playroom, cry room, etc.

Firearms or weapons policy (which Fr. Bill said he will check with the Diocese)

In closing of this topic, Peter S. stated there will be a final review of the Building Use Policy and will be shared with the BC for any concerns, comments, and approval.

(*Request for use of picnic shelter by Ruth W. was brought up and Peter S. will inquire more information and will have to have her set it up with Linda.)

Transition update – Peter S.

Peter S. had spoken with Arienne via zoom along with BC a while back and spoken to her on the phone as there was an interest for an interim with Craig V. A meeting is set for June 24th at 6pm with Peter S., Penny W., Jim F. and Arienne. This meeting will be for the separation letter and discussion for the committee (Profile and Search). Loretta M. wanted to share that if you have not watched the video to watch it as it was highly informative and encouraged every BC to watch it.

Proposed land acknowledgment statement – Bill F.

Fr. Bill had emailed the BC information about the Land acknowledgement discussions since this concern was expressed. He shared that they had a couple sessions of our Sacred Ground program dedicated to learning about the Suquamish and S`Klallam tribes that traditionally stewarded this area. He also reminded the BC that it was shared in the May's newsletter article and shared the list of things discussed. He also contacted the tribe to see about getting a representative to speak but unfortunately no one is available. Therefore, an approval of his quote "*We acknowledge that the Suquamish and S`Klallam people are the traditional stewards of the land on which our buildings stand, and we pay our respect to their people and heritage.*" Loretta M. commented that she likes the statement it is short and respectful, and it should be included in our bulletin and other places. Julie S. also shared that she went to Evergreen, and their statement was similar, and she likes how it acknowledges that this land was not taken rightfully and that it is like other places. Fr. Bill made a motion to accept statement in website and bulletin and Esther O. seconded, motion passed.

New Business:

Playset – Julie S.

Julie S. shared a power point presentation on the options for the playset at SA. She shared the costs information for the grounding options and the types of playsets from commercial to non-industrial. Emily N. asked if there is a company that sell by the units and maybe add to it later and Julie S. said yes, this company does do that as it is called modular, and you can add to it, but it is not as easy as it sounds as you must add posts into the ground. Overall Fr. Bill shared that there is no budget for that so we would have to raise money and suggested that we discuss this in the next meeting to figure out on how to fund this as we now know what is out there and how to facilitate it. (Thanks Julie!)

Brandenburg Fund – Loretta M.

Loretta M. shared that most of the BC already know that the Brandenburg Fund was an endowment fund created by Rev. Marilyn Brandenburg before she died and specifically used for Outreach work. When Loretta M. and Dee P. took over Outreach, there were some uncertainties on what is the appropriate use of the funds and what the procedures are. A meeting held a week ago to get some history and Dick Scott shared his information about her personally and gave his thoughts on what her intent was and Chris Crowson who was also present gave a historical perspective on how the funds were used. The group came up with some clarification, and a draft of the criteria was created by Loretta M. and she would like to request to make a motion to accept the criteria to go with the original Brandenburg letter. Feedback was given by Emily N. who pointed out about the 501 © 3 criteria and Peter S. and John S. agreed that if the organization should be a nonprofit that they must show proof of that. Therefore, Loretta M. reread the criteria to state, two SA members in a nonprofit charitable organization not specifically a 501 © 3 and the initial request be made with the Outreach Committee

and then inform the Endowment Point of Contact to advise of the request and amount of available funds. Loretta M. made a motion to approve this addendum to be included with the original Brandenburg Letter establishing the fund and help guide the future outreach, Emily N. seconded, motion passes.

Report on AA request to meet @ SA: - Esther

Esther tried to call and text the point of contact and have not heard back and therefore will further investigate.

Landscape Bond release – John S.

John S. briefly shared that during the construction of building the church they were required to purchase a bond for two years to keep the landscaping in place. There was inspection done for that and the insurance was informed that it passed and therefore, they released that bond.

Power to shelter update and request for funds – John S.

John S. also shared that the concert is coming up on June 27th and they needed power outside. There is conduit that runs outside, and he had to purchase two power boxes to run through the power panel. He also gave an idea for an opportunity to add to events if they needed additional power outside, he suggested one power box for \$50 or two for \$75. Therefore, John S. had made a request to the BC for reimbursement of these power boxes and Jim F. had confirmed there are funds for that in the Building Fund so John S. said he will send Jim F. the bills. Moving forward, John S. move to authorize up to \$2,000 for power to the event shelter, Penny seconded, motion passes.

Hire landscape architect for grounds planning – Loretta M.

Loretta M. shared that since the building of the church landscaping was done and a few people had different ideas on what should be done on the ground, she suggests to the BC to hire a landscape designer. It would help identify what we would like and had suggestions like a memorial garden, walking path, etc. It would be nice to have a cohesive plan to help outline and maybe get a couple bids. Julie S. commented that we should move cautiously on this idea as she shared an experience on a church having overgrown plants or trees that needed to be removed. Loretta M. also shared that there is a Master gardener that offered to come and speak on plants that would work. Emily N. volunteered to work with Loretta M. on this topic and in addition, Loretta M. added a request that funding for the landscape architect be from the memorial funds. Fr. Bill asked BC if everyone is okay to investigate a landscape designer and all agreed yes.

Other Reports:

Peter S. had brought up about the front signage and will have to further investigate.

Adjourn BC meeting at 8:17 pm

Submitted by Dee Perreira