

BC Monthly Reports  
May 2019

**VICAR'S REPORT** – Rev. Bill Fulton

**Construction progress**

The interior and exterior work is nearly done and we are only waiting for some inspections. Getting close!

**Holy Week and Easter**

I thought things went very well for Holy Week and Easter services. I heard positive comments from several people on the Farewell Service in the old building on Good Friday.

**Authorize new loan and signers**

Because we are consolidating our loans at Timberland Bank, we will need to approve the new loan with them and authorize signers on the account.

**Consecration May 15**

It was disappointing to have to announce that we cancelled the consecration, but we had to bow to reality. The contractor has done his best to get the building completed, but getting inspections completed is a time-consuming process. We'll re-schedule with Bishop Rickel for some time in the fall.

**Sabbatical Planning**

The Rev. Dick Scott has asked us what we'd like from him during my sabbatical from June 17 to August 31. We need him to preach and preside at the Eucharist on Sundays (except for two Sundays when Fr. Craig Vocelka is here) and provide pastoral care if there is a death in the parish. We will compensate him for those services at the going rate of supply clergy set by the Diocese (\$308.67 a Sunday). Our pastoral care team and LEVs will provide pastoral care for all other needs, such as visits to home and hospitals, cards, phone calls, etc. If there is a death in the parish, Dick would respond as appropriate and we would compensate him at \$29.25 an hour, the rate set by the Diocese.

There are two BC meetings scheduled while I am gone, on July 11 and August 8. As Bishop's Warden, David will create the agendas and chair the meetings. David and the members of the Bishop's Committee, working with our secretary, Linda, will assume the Vicar's administrative duties. Because it is summer and a relatively slow time in the life of a church, this shouldn't be too onerous.

**Sabbatical visioning process**

The Rev. Dick Scott has offered to help us with a visioning process during my sabbatical and would like to hear from us what we want him to do. I have some thoughts about that in a second document, "A Proposed Vision Planning Process," I'm sending that I hope you'll read.

### **Approve cost of new sign**

We need to approve the cost of a new sign for the church, something over \$600.

### **Insurance for new building**

I met with Alan Johnson from the Church Insurance Company and showed him through the new building. He will get a new policy ready for us so that when we get our Certificate of Occupancy, our insurance will cover the new building. There'll be an additional cost to insure the barn.

### **New Diocesan Policy concerning keys to the building**

The Diocese now requires that anyone with a key to the building must have completed both Safeguarding God's Children and Safeguarding God's People training and have a background check. This means that Linda will only give keys to those people who have the trainings. Bill Demmon will be giving Safeguarding classes at Faith, Poulsbo, on Saturday, June 1 and Saturday, June 8.

### **New Building Use Policy**

My thanks to David for creating a Building Use Policy for our review. Please look it over carefully before our meeting. There are many similar policies on the internet for comparison.

### **Approval of Cost of Iona School for Deacon Bill**

We got a bill from the Diocese for \$1,000 to pay for half the cost of Deacon Bill's training at Iona School.

### **Contracts for new building**

In our new building, we'll have an annual contract with Dave's Septic to maintain our septic system and an annual contract with the company that services the fire sprinkler system. I'm not sure what other contracts might be required.

### **Graduates**

On June 9, we'll celebrate "dads and grads", especially Aina Zabinski and Benjamin Wentworth, who are graduating from high school, and Bill Thaete, who is graduating from Iona School.

### **TREASURER'S REPORT – Jim Foley**

Happy Easter (again)! Seasonal revenue made for a good month, putting us firmly in the black for the month and YTD (+\$4,028 for April and +\$10,581 YTD), WITHOUT using income from the rental property this month!

The contractor has been paid for the pay requests from the end of March and April, thanks to the largesse of the Diocese. I have requested all but \$1,000 from the DIF Building Fund be sent to us, as well as the \$3,000 from the Search and Sabbatical fund to cover the supply priests while Fr. Bill is on sabbatical.

## **PARISH LIFE – Kristen Robuck**

We are so close for receiving occupancy to our new building. I believe that we all could use some kind of a celebration once we get into our new building. With summer and warm weather right around the corner, my idea is a family game day/picnic one day next month. Of course if anyone has any ideas to add onto mine, or something completely different, I would love your feedback.

## **BISHOP'S WARDEN – David Wilkinson**

2019 Goals Updates/Progress:

***Complete the design of God's Garden:*** No action taken in April. Since we did not get occupancy of the building, the first design meeting has been postponed. First meeting will be held right after we take occupancy.

***Facilitate development of St. Antony's 5-Year Plan:*** No action taken in April. First congregational meeting will be held June 22<sup>nd</sup>. Announcement and promotion will begin in late May.

***Complete building use policies document:*** Met with policy committee to review feedback and suggestions from the bishop's committee. Second draft distributed to the bishop's committee for review at May bishop's committee meeting.

***Promote growth of deeper relationships in church family through events:*** Have starting sharing idea for a Volunteers Celebration Dinner to be held in January. Will begin deeper exploration of this idea with Parish Life (Kristin) and Hospitality (Tovi) in May. Assembly of the Communications Bulletin Board continues. Board will be completed the week of May 12<sup>th</sup>.

Started a checklist for cleaning tasks in the new building. This would be used by the volunteers to guide them in the cleaning process. I need to share and discuss with Peter but have not been able to get that accomplished in April.

Ordered and received the remaining hymnals and prayer books that were donated. Have also ordered the labels that will be used in the creation of the bookplates. Cannot move further until we determine the occupancy date.

My primary objectives this month relate to the transition to the new church building. First, I must complete the assembly of the Communications Bulletin Board. This will include the design and inclusion of current signup sheets. Second, move the prayer books, hymnals, and narthex contents to the new building. Third, explore and start construction of new name tag storage rack (ideas are greatly appreciated). Fourth, work with Peter to finalize checklist for church building cleaning to guide our cleaning volunteers.

Additional items planned this month are to promote the congregational meetings which will start in June regarding the development of St. Antony's 5-year plan. Will also begin to develop presentation for these meetings and research best communications methods for such an endeavor.

## **NEW FACILITIES – John Stockwell**

I have another engagement and not able to attend the May BC meeting. The following is my report.

We are so close to being in the new building. It was an upsetting thing to miss the scheduled dedication. We will be in the building very soon and what a wonderful offering to God it will become. It is looking beautiful!!!

Some recent history: Two weeks ago, I had a very restless night as I was very anxious about the current pay requests to the contractor. We were unable to cover the April request and the May request was coming May 1. A little prayer saying to God that I knew I had to do the work but could God open a window so I could see what needed to be done. As I woke the next morning, I came to a plan to contact the contractor and Jim Foley to ascertain the current amount of money owed and what the projection was to be for the May pay draw. With those figures I contacted Barb Fox the treasurer of the diocese. She told me that the Diocesan Board of Directors was meeting at 11:00 that day. She presented our situation to the board and we were provided with an increased amount of our bridge loan to make our payments. Jim Foley picked up the check and deposited it. The contractor has been fully paid.

There are a few items that must be set in motion regarding the new building. I have been working with Timberland bank to secure a mortgage for the entire balance of the project. (Please see attached figures below.) While Timberland appears to be very willing to provide a mortgage to St Antonys, the diocese and St. Antonys need to provide some information to the bank to actuate the mortgage paperwork. I am contacting Barb Fox to get the diocesan information and Fr. Bill and Jim Foley are gathering the St. Antony's information. The bank has also requested a motion by the BC to authorize the entry in to a mortgage with Timberland Bank.

Motion: The Bishop's Committee of Saint Antony of Egypt Episcopal Church-Silverdale Washington desires to enter into agreement with Timberland Bank for the purpose of establishing a new mortgage for the facility located at 11885 OLD Frontier Road-Silverdale, WA.

I so, move the motion!

Upon receipt of the mortgage, payments will be made in full to the outstanding bridge loan balance to the Diocese of Olympia and Kitsap Bank and the final payment to the contractor for the June close out payment. This will make Timberland Bank the sole holder of debt.

John Stockwell  
New Facilities Chairman

If you have any questions, please feel free to call me.

**PASTORAL CARE – Penny Whitney**

Our focus the past month has been on helping Vivian Durfee. She has been provided with meals and I have kept in contact with her via either L.E.V. visits or 'phone calls. She has received help from several members of our church, some of whom just quietly help. We have a Pastoral Care meeting scheduled for May 18th to review what we have done and examine what's next.

Thanks to Loretta McGinley's scheduling and the wonderful members of our L.E.V. team, we are continuing to visit Herb Hammond, Vivian Durfee, Peter Dawson, and Jean and Mac Mackimmie.

**HOSPITALITY – Tovi Andrews**

Since we will not be having our Consecration Service on May 15th after all, I am contacting people on my "list of invitees" to announce the cancellation. I hope our Bishop and also Fr. Bill F. will be sure to let the local Episcopal churches know of the cancellation.

David Sorrell may be at our meeting to mention a project he is working on.

**PEOPLE'S WARDEN – Penny Whitney**

No report.

**ENVIRONMENT – Peter Stockwell**

No report.

**OUTREACH – Blaine Morgan**

No report.

**WELCOMING – Olivia Stalter**

No report.

**COMMUNICATIONS – Chelsea Reeder**

No report.

**FAITH FORMATION – Bill -Thaete**