

## **Bishop Committee Reports July 2016**

### **VICAR'S REPORT – Bill Fulton**

#### **Mutual Ministry Review**

We had 37 responses to our MMR survey, which gives us a pretty good set of data to work with. We'll spend the bulk of our meeting this Thursday to analyze the data and form conclusions from it. Before our meeting, please look over the results that Charles sent us and see what you come up with.

#### **New computer**

We need to replace the treasurer's computer. It's seven years old and runs Windows Vista, which is no longer supported. It won't run Servant Keeper, which we bought in part to help Pam Morton, our receiving treasurer. Let's discuss this at our meeting this Thursday.

#### **Barn Sale plans**

Penny has posted the signup board in the narthex and we're getting some signups. Thanks to Penny for opening the barn every Sunday for contributions, and to Bill Demmon for planning publicity. We'll all need to pitch in to help make this a success.

#### **Groundbreaking August 14?**

The Building Committee suggested that we have our official groundbreaking for the new building on the same day as the picnic. Let's discuss how we want to do this. Tovi Andrews already has some great ideas.

#### **Liturgical Arts Team**

One of the suggestions we got from the MMR survey was to form a Liturgical Arts Team to plan the decoration of the new church. I think this is a good idea, and we should probably form that team soon.

#### **Bank deposits**

Because the secretary and vicar's computers have updated to Windows 10, they no longer are compatible with the software for the remote deposit machine. So I have taken the deposits to Union Bank in Bainbridge a couple of times. Hopefully this will be resolved when we get a new checking account at Kitsap Bank, along with our line of credit. Thanks to John Stockwell for working on this.

#### **Standing Committee duties**

Because I'm the secretary for the Standing Committee of the diocese, I have attended quite a few meetings in Seattle lately as part of my duties.

#### **Vacation**

I'd like to take vacation July 26-30 to be with my family in Hood River, and August 15-21 for hiking.

### **BISHOP'S WARDEN – Penny Whitney**

No report.

### **PEOPLE'S WARDEN – Charles Smith**

Tabulation of the Mutual Ministry Review surveys was completed during the week following Father's Day and the results were shared with the congregation on Sunday, June 26<sup>th</sup>. The survey that came in after the results were shared has been added to the tabulation and an

updated copy was sent to the Bishop's Committee for review in preparation for the 14 July Bishop's Committee meeting. I will also attach a copy of that updated tabulation to this report.

### **FINANCE AND STEWARDSHIP – Jim Foley**

In summary, giving was down from historical levels for June, so the month was in the red, but we are still in the black YTD. Spending for the new church amounted to \$64,724.76 in June alone, with the building permit fees, engineering and architect bills. These are broken down on the last page of the Treasurer's Report in the over \$1,000 check listing. I have already made a payment of \$39,168.66 to the architect this month and \$55,734.78 is still due per the contract. At this run rate, we will need to consider drawing from the DIF Building Fund soon.

I will not be in attendance at the meeting as Holly has a birthday party planned for me. Reply to the email if you have any specific questions on the report.

I support getting a new computer for the office, keep in mind during the discussion, we will be replacing the software too. I suggest we buy what is needed from the operating funds and then reconcile at year's end if need be by utilizing possible surplus from the rental property.

### **BUILDING COMMITTEE – John Stockwell**

The Building Committee met Thursday July 7.

Capital Campaign is still very on track with pledges continuing to arrive as scheduled. The congregation should be commended for the continued effort to support the new church building. A review of the Mutual Ministries Survey showed good support for the planning and future construction of the new church. I have been working to acquire a line of credit to support the construction process and bill payments while in construction. St. Antony's has received an offer from Kitsap Bank for review by the Bishop's Committee. If approved the offer will be forwarded to the diocese for concurrence and signature. After signature on the offer the formal loan documents will be drawn and presented for signature. A \$5,000 deposit is required on the offer. From the deposit the cost of appraisal and document preparation fees will be withdrawn.

The heat pump required maintenance and has been repaired. It is functioning as it should now. The roof of the building has been treated to prevent moss as was requested in the inspection list presented with the purchase and sale agreement.

Currently the architect and contractor are finalizing the construction cost figures. These figures should be available very soon. Project is still on schedule to begin construction in August and completion April 1, 2017. The building plan submittal took place June 20<sup>th</sup>. Fr. Bill and I along with Mike West of RFM delivered the documents to the county and it is expected that we should have approval in 60-90 days from delivery.

Peter Stockwell has volunteered to chair the Transition Committee. He will begin sharing action items in the newsletter and contacting the groups in the church for their input regarding what shall move and what shall be disposed.

Beginning in August the diocesan representative, Rollie Dawson, will attend the monthly Building Committee meetings. His duties for the diocese are to report to the diocesan board of directors as progress is made during construction. Fees for Mr. Dawson's services will be paid by the diocese not by St. Antony's.

A brief discussion of the use of memorial fund held in the DIF for items need for the altar and worship area took place. No final decisions were made.

Next meeting: Thursday, 4 August, 2016 at 7:00 p.m.

## **FAITH FORMATION – Charles Smith**

Vicar Bible Study: Last Sunday I heard concern about not meeting. Fr. Bill assured those with this concern it is only the Wednesday night program that is taking the summer off, Bible Study continues. – Thank you Fr. Bill

Book Studies: none at this time

Sunday school: A discernment group has begun the work of envisioning what Sunday school will look like during our year of transition and in the years following the move into the new building. Three teams are researching different options for Church school year 2017-2018 and beyond. Our next meeting is Tuesday, 26 July.

Vacation Bible School: We have not identified anyone to help with this program yet. New Fellowship will provide the program leader, we just need to identify people to help (they are also providing people to help – a shared effort).

J2A (Journey to Adulthood): Nothing to report.

Centering Prayer: The schedule has increased to twice a month, the second and fourth Monday.

Nursery: continues to be busy

Wednesday night program: On hiatus for the summer.

Spiritual Direction: Nothing to report

Little Sisters of St. Clare: Nothing to report

Cursillo: Nothing to report.

Kairos: Nothing to report.

EfM: Just concluded their program year. Those interested in finding out more or to sign up for the next program year should contact Kathy Little or Charles Smith.

## **ST. ANTHONY'S YOUTH – Charles Smith**

The youth group will be going to Trampoline Place Sunday afternoon, July 17 for their summer activity.

## **WELCOME COMMITTEE – Beth Rohlfig**

The Welcoming Committee updated brochures for the welcome bags and discussed ideas for introducing new members to the church.

## **ENVIRONMENT – Beth Rohlfig**

No report.

## **OUTREACH – Liz Haney**

No report.

## **PARISH LIFE – Loretta McGinley**

The Baseball with the Vicar outing was 2 July. A tailgate party at the Kitsap Fairgrounds was attended by 19 people, followed by watching the Kitsap Bluejackets' sad defeat by the Bellingham Bells.

Announcements for the 14 August parish picnic will be made during both services on 23 July, and bulletin announcements will appear for 3 weeks. Signups to both help out and to attend will be in the narthex. New Fellowship Church will be invited to the picnic, and the event may coincide with a groundbreaking ceremony for the new church.

Mark Westin worked on reorganizing the Neighborhood Ministry Groups from 9 to 5 groups to facilitate greater participation, and greater publicity about the groups. There have been 2 recent events: North group had a progressive dinner and West group visited Albers Gardens, followed by a potluck dinner.

### **WORSHIP/LITURGY/MUSIC – Mark Westin**

Lots of impact recently to our clergy assist lineup that Fr Bill has discussed already...with Joan going to be interim at Grace in Bainbridge...we wish her well - and are truly blessed to have Dick Scott here and willing to help fill in with assistance duties!

Kudos to the youth for their recent readings etc at Youth Sunday service! The choir continued to improve and grow this past spring - they are on summer hiatus now - so hopefully they will come back strong for the fall.

Guitars will continue monthly through the summer and John and I will be doing music at the families request for the Sandy Norris Memorial Service on July 16th - which we understand takes place here simultaneously with a service back in New Hampshire.

We will soon prepare for our Picnic service on 14 Aug and we hope it can once again be a joint celebration service with New Fellowship....and that same day there MAY also be a celebration of Groundbreaking for the new church - if things are far along enough in that process....or if not ...it will be shortly after that in Aug or Sept.

Finally we look forward to seeing and discussing any Liturgy and/or music comments or suggestions during analysis of the Mutual Ministry Review surveys. Attendance at our monthly Worship Planning meetings by anyone with interest, comments or suggestions would be welcome - next meeting is 4PM on Tues July 19th.

At some point soon we also need to schedule a special event or series of reviews to look at our worship and music supplies, decorations, art, and miscellany to determine what and how to transfer it to the new building...this will be an ongoing effort during the construction process. - The altar guild will have a big say in all this - they had their annual meeting also this past week on Monday the 11th.

### **COMMUNICATIONS – Bill Demmon**

As per my previous email, I am out of town for the July BC meeting. Comments and discussion points for the meeting on the 14th are included below:

1. Advertising for Barn Sale. Linda Roebuck created an excellent flyer to advertise the August 5th and 6th Barn Sale. With my travel schedule having me out of the Kitsap area for most of July, I would really appreciate some help from other BC members to distribute Flyers to various locations in and around Silverdale, Poulsbo, the Navy bases, Bremerton and other locations. Could you please discuss among yourselves where you could take some flyers and post them on community bulletin boards, store windows, etc. Flyers will be available (from Linda)

at the BC meeting. Thanks.

2. Processes: Please keep sending me (either hard copy or electronic copy) of processes for doing business and programs within St Antony. Over the next few months, I'm collecting these processes to form a library and/or a binder available for establishing our new processes and programs in the new church. Thanks.

3. Newsletter topic planning: I was wondering if starting with the September Glad Tidings, we could coordinate a topic for the monthly newsletter so our articles would support each other and our programs. What do each of you think? Example: September could be Education and Learning; October could be Cooperation and Coordination among the Peninsula Region Churches (as we get ready for the fall 2016 Diocese convention); etc. Comments?

4. Event calendar: Please keep the church office up to date on activities and events within your programs so the on-line calendar and our Facebook page have current information.